

# What to Do When a Student Reports Sexual Violence, Relationship Violence, and Stalking

## 1. LISTEN

Listen without judgment and offer your support. *"I'm sorry that this happened. I appreciated your telling me and would like to help. Is there anything I can do that would be most helpful to you right now?"*

Inform the student early in your conversation that while your conversation will be private, it will not be confidential, given your status as a Responsible Employee. Explain that the College takes these matters very seriously and after your conversation, you will be calling the Title IX Coordinator who can help and provide further assistance if required.

Ask about their Safety.

Do not ask questions or try to make a judgement about the incidents. You are not the investigator.

## 2. PROVIDE

Ensure the student's safety and wellbeing by providing the student with resources on and off campus, as well as their reporting options. Inform of the importance of preserving any evidence and seek medical attention.

If you have experienced any form of interpersonal violence or sexual assault, it is important to preserve any evidence and seek medical attention. Call 911 for ambulance services.

Campus Security:  
(203) 575-8112  
Waterbury Police  
Department:  
(203) 574-6920

Provide a copy of the  
"Guide for Students  
Misconduct & Interpersonal  
Violence"

## 3. ALERT

To continue to ensure the student's safety, you are required to report the disclosure to NVCC's Title IX Coordinator:

**Jacque Swanson**  
**203-575-8043**  
[jswanson@nv.edu](mailto:jswanson@nv.edu)

Title IX requires you to provide all the information you were given about the incident, including identifying information of any students involved. If the student has requested confidentiality, you may include that in your report.



## Confidential Support & Resources:

[Safe Haven of Greater Waterbury](#), 24/7 help line, Domestic Violence: **203-575-0036**, Sexual Assault: **203-753-3613**

[Connecticut Coalition Against Domestic Violence CCADV](#), **888-774-2900**

[Domestic Violence Services of Greater New Haven-CCADV](#), The DVS hotline **203-789-8104** is available 24/7. Spanish speakers are also available

[Connecticut Sexual Assault Crisis Services, Inc.](#), Statewide 24 Hour Toll Free Hotline, **1-888-999-5545** English  
**1-888-568-8332** Español