



# Clue Me In

## To Advising

VOLUME 7, ISSUE 3

March 2017

### Contact CAPSS

Kinney Hall Room 520  
Phone (203)575-8025

Email: [capss@nv.edu](mailto:capss@nv.edu)

Center for  
Academic Planning &  
Student Success

Bonnie Goulet  
Director

Sam Johnson  
Counselor

Terry Latella  
Counselor, Disability  
Services

Erika Carrington  
Advisor & Retention  
Specialist

J. Yvette Tucker  
Advisor & Retention  
Specialist

Sue Houlihan  
Advisor & Retention  
Specialist

William Carleton  
Diversity Recruitment, Advising  
& Retention Specialist

Susan Vaichus  
EA, Testing Specialist

Jessica Miller  
EA, Testing Center

Mary Mays  
EA, Disabilities Testing

Lydia Roldan  
Office Assistant

### SPRING HOURS

**Monday – Thursday**

**8 a.m. – 6 p.m.**

**Friday**

**8 a.m. – 5 p.m.**

**Saturday**

**April 1, April 8**  
**9 a.m. – 12:00 p.m.**

### DANBURY CAMPUS

190 Main Street  
Danbury, CT 06810  
Administration  
Office

Phone: (203) 797-  
9361

**Monday – Friday**  
**8:00am – 5:00pm**

## MARCH

is Advising Month

*Don't forget to meet with your Advisor*

Advising week March 20 - 31

Registration Begins For Continuing and Readmit Students:

Summer Semester – April 3

Fall Semester – April 10



## Sign up for GRADUATION Deadline – March 15

All students planning on graduating with an Associate Degree or Certificate **MUST APPLY** to graduate even if they choose not to attend the ceremony.

Graduation Clinic – Danbury March 8 from 3 p.m. – 6 p.m. Administrative Office

Graduation Clinic – Waterbury March 9 from 3 p.m. – 6 p.m. Café West



## College Transfer Fair

Thinking of transferring when you graduate?

Come and meet representatives from 40 colleges and universities from across Connecticut and beyond!

Bring your transcripts and questions.

**NVCC Waterbury - March 1<sup>st</sup> from 10 am – 1 pm in Café West**

**NVCC Danbury – March 8<sup>th</sup> from 10 am – 1 pm in the Multipurpose Rm**

The CAPSS office also offers one on one transfer counseling regularly in K 519 with representatives from **Southern CT State University, Central Connecticut State University and UCONN**

**Western CT State University – Founders Room 129**

Sign up in the CAPSS office.

Upcoming Visits from other College Representatives

**Pace University** March 20<sup>th</sup> from 10 a.m. – 1 p.m.

Prism Lounge Walkway in S5WW

**Bay Path University** March 29<sup>th</sup> from 10 a.m. – 1 p.m.

Ekstrom 5<sup>th</sup> Floor Walkway

**University of New Haven** April 6<sup>th</sup> from 10 a.m. – 1 p.m.

Prism Lounge Walkway in S5WW

**Plymouth State University** April 12<sup>th</sup>

from 10 a.m. – 1 p.m. Prism Lounge Walkway in S5WW

### NVCC YouTube Reference Videos:

How to register

<https://youtu.be/3MbLsHD0rfY>

Degree Evaluation

<https://youtu.be/s6cyXogA7pQ>

Find your Advisor

<https://youtu.be/yL9K3sD8JO8>

How to Transfer

<https://youtu.be/R9BOJVbANc4>

START video (includes how to access the college catalog, find the courses in your major, search for courses, etc.)

<https://youtu.be/1939jkDO2ko>



### Withdrawals:

February 2 – April 17

Students wishing to withdraw from a course should contact their instructor.



### How to find Your Academic Advisor

Log in to your Banner Web Account  
at [my.comnet.edu](http://my.comnet.edu)

- Click Student Self Service
- Select Naugatuck Valley CC
- Select Student Records tab
- Select Advisor/Major

Once you have identified your advisor, you can find his/her contact information in the NVCC Employee Directory:

[www.nv.edu/Directory](http://www.nv.edu/Directory)



## March 13 – March 19

### TEAS TESTING

Thursday, March 2 at 4:30 p.m.

Wednesday, March 8 at 9 a.m.

Monday, April 3 at 10 a.m.

Wednesday, April 12 at 1 p.m.

*For Step by Step Instructions on how to register for the TEAS Test, visit*

<http://www.nv.edu/Admissions/Testing-Center>

*Dates are subject to availability*