ADMISSIONS CHECKLIST

Apply to the college and register for classes in five easy steps!

1. **Complete the Application Process.**
   You may apply online at [nv.edu/Apply](http://nv.edu/Apply), in person or by mail. You will receive an acknowledgement email when your application has been processed.

   **Supporting documents for new and transfer degree-seeking students include:**
   - **Proof of high school completion:** High school diploma, GED, or official high school transcript with date of graduation (required for acceptance and to receive financial aid).
   - **Immunization requirements:** All degree seeking students born after 12/31/56 are required by state law to submit immunization documentation for 2 doses of Measles, Mumps, and Rubella (MMR). Those born as of 1/1/1980 also need to submit documentation for 2 doses of Varicella (Chicken Pox).
   - **Previous college transcripts:** Submit Official transcripts to qualify for transfer credits. Unofficial transcripts may be used to waive the placement test or meet prerequisite requirements.
   - **SAT, ACT or GED test scores (optional):** Submit scores to waive testing. Minimum scores required:
     - SAT - March 2016 and later: 530 in Math and/or 26 in Writing Language, 25 in Reading or 510 in Evidence Based Reading/Writing
     - SAT - Prior to March 2016: 500 in Math and/or 450 in Critical Reading or Writing
     - ACT: 18 in Math and/or 21 in English, or 47 in English and Reading combined.
     - GED – January 2, 2014 and later: 165 in Mathematical Reasoning and/or 165 in Reasoning Through Language Arts.

2. **Apply NOW For Financial Aid!!! (Required only if you are seeking financial assistance)**
   Go to [www.fafsa.ed.gov](http://www.fafsa.ed.gov) to obtain information and apply for financial aid. NVCC school code is 006982.

3. **Schedule the Accuplacer® Assessment Test (placement test).**
   The Accuplacer® is required unless it has been waived (see above). To schedule your placement test at either the Waterbury or Danbury campus, go to [www.nv.edu/Accuplacer](http://www.nv.edu/Accuplacer). Students are strongly encouraged to visit the website for placement testing study guides and practice test.

4. **Schedule a New Student Registration Session.**
   All degree-seeking students are required to attend a New Student Registration session which will include academic advising. Non-degree and transfer students are encouraged to attend. If you have already taken or been waived from the placement test, you can anticipate spending a minimum of 2 hours on campus to complete the session. More time will be necessary if you need to take the placement test. To schedule, visit [www.nv.edu/Walkin](http://www.nv.edu/Walkin).

5. **Register & Pay for Classes.**
   Students must be accepted in order to register for classes. New students are not eligible to register for classes online. Transfer students in good standing may register online via [my.commnet.edu](http://my.commnet.edu) once they receive their student ID number and acceptance e-mail with login instructions. A payment is due at the time of registration. We accept cash, checks, and credits cards including VISA, MasterCard, Discover and American Express. Payment plans are also available. Students who have been awarded financial aid may not need to make a payment. Students should discuss payment responsibilities with the financial aid staff. For additional information, visit [www.nv.edu/Tuition](http://www.nv.edu/Tuition).

*All steps may also be completed at our Danbury Campus, for more information call (203) 437-9699.*