Admissions and Enrollment Guide
Classes begin June 3 in Waterbury and Danbury

SUMMER 2019

6 easy steps to taking classes at NVCC
Important dates: Summer 2019

General Session: June 3 - July 26
Sunday, June 2: Last-day for 100% tuition-only refund
Monday, June 3: General Session begins
Tuesday, June 4: Last day to add courses
Thursday, July 4: Independence Day (observed) - College closed
Friday, July 5: Last-day for student-initiated withdrawal
Friday, July 26: General Session ends

Special Session I: June 3 - July 5
Sunday, June 2: Last-day for 100% tuition-only refund
Monday, June 3: Special Session I begins
Tuesday, June 4: Last day to add courses
Friday, June 28: Last-day for student-initiated withdrawal
Thursday, July 4: Independence Day (observed) - College closed
Friday, July 5: Special Session I ends

Special Session II: July 8 - August 9
Sunday, July 7: Last-day for 100% tuition-only refund
Monday, July 8: Special Session II begins
Tuesday, July 9: Last day to add courses
Friday, August 2: Last-day for student-initiated withdrawal
Friday, August 9: Special Session II ends

Extended hours: Summer 2019

Waterbury Campus:
The following offices will be open for extended hours beyond our normal office hours of Monday - Friday, 8:00 a.m. - 5:00 p.m:
- Admissions • K500
- CAPSS (Counseling, Advising and Testing) • K520
- Bursar's • K508
- Financial Aid • K512
- Registrar • K516

Monday: June 3: 8:00 am–6:00 pm
Tuesday: June 4: 8:00 am–6:00 pm

Danbury Campus:
Extended hours see page 12.

The NVCC Mission
Naugatuck Valley Community College offers quality, affordable education and training in response to evolving community needs by providing opportunities to individuals and organizations to develop their potential.

Six easy steps to taking classes at NVCC

1. Apply for Admission
2. Apply for Financial Aid
3. Take the Placement Test
4. Schedule a New Student Registration Session
5. Register for Classes
6. Pay Tuition and Fees

General Information
Student Support Services
General Information
Program & Discipline Contacts

Continuing Notice of Nondiscrimination: Naugatuck Valley Community College does not discriminate on the basis of race, color, religion, creed, age, sex, national origin, marital status, ancestry, disability, including but not limited to present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity or expression or genetic information in treatment or employment at the College, in admission or access to the College, or in any other aspect of its programs and activities. In addition, the College does not discriminate in employment on the additional basis of veteran status or criminal record. The College is required by Title VI of the Civil Rights Act of 1964 (Title VI), Section 504 of the Rehabilitation Act of 1973 (Section 504), Title II of the Americans with Disabilities Act of 1990 (Title II), Title IX of the Education Amendments of 1972 (Title IX), the Age Discrimination Act of 1975 (Age Act), and their respective implementing regulations at 28 C.F.R. Part 35 and 34 C.F.R. Parts 100, 104, 106 and 110, not to discriminate on the basis of race, color, or national origin (Title VI); disability (Section 504/Title II); sex (Title IX); or age (Age Act); inquiries concerning the application of each of the aforementioned statutes and their implementing regulations to the College may be referred to the U.S. Department of Education, Office for Civil Rights, at (617) 289-0111 or 5 Post Office Square, 8th Floor, Boston, MA 02109-3091, or to the applicable College Coordinators who are located at Naugatuck Valley Community College, 750 Chase Parkway, Waterbury, Connecticut 06708: Kimberly Carolina, Director of Human Resources/Section 504/Title II/ADA Coordinator (Facilities), Room K704b, 203-575-8056; Sarah Gager, Dean of Student Services/Deputy Section 504/Title II/ADA/Age Act Coordinator (Students), Room K509a, 203-575-8086; Robert Dzijak, Director of Facilities/Deputy Section 504/Title II/ADA Coordinator (Facilities), Room C216, 203-575-8235; Jacqueline Swanson, Associate Director of Human Resources/Title IX Coordinator, Room K704, 203-575-8043 (Rev 3/18/19).
Apply for Admission

Summer classes begin June 3. Apply now!
Apply by April 1 for early registration. Registration begins April 16.
Applications will be accepted until classes begin, however after May 20 they are considered late and may not be processed in time to register for classes. Apply early!

All new and transfer students will be considered non-degree-seeking for the summer session. If you intend to continue studying in the Fall 2019, please select summer and fall on your application and choose a major. See pages 16 and 17 for more information about being accepted for Fall 2019.

Summer Applicants Supply the Following Documents to the Admissions Office:

- Completed college application
- $20.00 application fee
- Transfer students should provide previous college transcripts; official copy for transfer credit, unofficial copy to meet prerequisite requirements and/or waive testing. These documents can be faxed to 203-596-8766.
- Students may be waived from the placement test with qualifying SAT, ACT or GED test scores or previous College Math/English scores. See page 5.

Danbury area students may choose to apply at our Danbury Campus, 190 Main Street, Danbury or call (203) 437-9699.

Transfer students with remaining Pell funds from their previous college must select a major and provide proof of high school completion. Students must provide an unofficial transcript indicating prerequisites have been met. See page 6.

Contact Admissions:
750 Chase Parkway, Waterbury • Kinney Hall, Room 500
Phone: 203-575-8080 • Fax: 203-596-8766 • Email: nvcc@nv.edu

Communication from the Admissions Office
All communications will be sent via email. Please provide a valid email address on your application and check it regularly for important notifications. If you do not have an email address, your admissions letters will be sent to your home address.

View Course Schedules Online
Students must be officially accepted to the college to create and use their myComnet account. Everyone may view course offerings without an account. Visit nv.edu and click "Search for Courses" button on the home page summer classes banner.

Non-credit Lifelong Learning Students
Formal admission to the College is not required for non-credit coursework. See the back cover under "Learn2Earn" for more information.

For Danbury Campus Admission events see page 12.

Information Sessions and Campus Tours
No appointment necessary
Location: Waterbury Campus
See below for room number (T-Technology Hall / K-Kinney Hall)

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*Presented in Spanish only
For directions, see nv.edu/directions. Dates and times may be subject to change. Please check the website at nv.edu/tours.

Register for classes during the Summer New Student Registration Walk-in Sessions Waterbury

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<tr>
<td>Wednesday</td>
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 ✓ Placement testing will be held from 9:00 am - 12:30 pm.
 ✓ Placement testing will be held from 9:00 am - 11:30 am.

Additional New Student Registration Walk-in sessions for Fall applicants, are listed on page 16.

For the latest updates and possible additions to the New Student Registration Walk-in schedule, visit nv.edu/walkin

Apply online now at nv.edu/apply*

*Downloadable application and other forms are also available.

2019 Summer Admissions and Enrollment Guide
**Apply for Financial Aid**

**Summer Semester:**
If you are Pell-eligible during the fall and spring semesters, please check with the Financial Aid Office regarding summer Pell eligibility. Summer sessions do not operate in the same manner as fall and spring semesters. Failure to complete all summer courses may result in the loss of a Pell grant. If you are repeating a course, please check with the Financial Aid Office to determine if the course will be covered by the Pell grant. Students are responsible for all charges incurred regardless of aid eligibility.

**Fall and Spring Semesters:**
Don't miss out on financial aid opportunities for fall and spring semesters. Follow the steps below and apply early.

- Go to [www.fafsa.gov](http://www.fafsa.gov) and obtain an FSA ID.
- Enter the school code for NVCC: 006982 on your application.
- Check your application status by logging onto myCommNet at [my.commnet.edu](http://my.commnet.edu). You can check if there is missing documentation, or view your award package, if eligible.
- If selected, you'll receive an email from the Verification Gateway. Log in at the URL provided in the email, and get started with Inceptia. If you get stuck, call — Verification Gateway Customer Service at 888-374-VGCS (8427).

For more information go to [nv.edu/financial](http://nv.edu/financial).

**Basic Eligibility Criteria**
- Be a citizen or eligible non-citizen of the United States.
- Be enrolled (matriculated) in a degree or qualified certificate program.
- Have registered with Selective Service between the ages of 18–26, if you are a male.
- Submit your application no later than May 17, 2019. You must allow two weeks from the completion of your application for an eligibility determination by the Financial Aid Office.
- Non-credit Lifelong Learning courses do not qualify for federal financial aid.

**For New Students**
Apply now for financial aid. You can start the financial aid process before you even apply to the College. It’s never too early to apply. Financial aid eligibility will be determined upon acceptance to NVCC.

To apply for an FSA ID go to [www.fafsa.gov](http://www.fafsa.gov) and click login. (If you are a dependent student your parent must also apply for an FSA ID.)

**For Continuing Students**
- Be in good academic standing and maintain satisfactory progress according to federal regulations and the Connecticut Community College’s Satisfactory Program Policy. This requires that students must complete 66.6% of the classes attempted and maintain a 2.00 GPA. The policy is available at [nv.edu/SAP](http://nv.edu/SAP).
- Students may not receive financial aid for any attempted credits that exceed 150% of their published program. For example, for a 60-credit degree program, students become ineligible when they have attempted 90 credits.

**Important Information About Financial Aid:**
- Students who withdraw from classes must be aware that their financial aid may be affected. Please consult with the Financial Aid Office before withdrawing.
- Financial aid does not cover non-credit courses.
- Students do not have to be full-time in order to receive aid. Please check with the Financial Aid Office first to see if you qualify.

**Book Purchases**
Students who are financial aid recipients may be eligible to receive a book voucher during fall and spring semesters. Vouchers are not valid during summer and winter sessions. Eligibility is based on the amount of financial aid awarded. Students awarded a book voucher may use it for the purchase of books at the George D. Yonan Memorial Bookstore. See page 9 for store hours.

**Accepting Your Financial Aid**
After submitting your application, you can track your financial aid status and award information online by using the myCommNet Student Information System at [my.commnet.edu](http://my.commnet.edu).

**To apply for an FSA ID go to [www.fafsa.gov](http://www.fafsa.gov) and click login.**
(If you are a dependent student your parent must also apply for an FSA ID.)
Take the Placement Test

Testing for summer classes begins in Waterbury on Tuesday, March 19 and in Danbury on Friday, March 22.

ACCUPLACER®

Purpose of the Test
The College uses the Accuplacer® computerized adaptive placement test to assess academic skills in mathematics, English and reading. The primary function of the Accuplacer® placement test is to assist with determining the appropriate level of coursework for entering students. You cannot pass or fail, but it’s important to complete the test using your best effort, so you and your advisor have an accurate measure of your academic skills.

Schedule your Placement Test.
For Waterbury and Danbury Campuses:
After you receive your acknowledgement letter from the Admissions Office with your Student ID number, go to nv.edu/accuplacer to schedule your placement test. You will receive an email confirmation.

Test Preparation
It’s important that your Accuplacer® scores accurately represent your skills and knowledge. Accuplacer® offers tools and resources to help you prepare for the tests. Go to nv.edu/accuplacer or scan the Placement Test Preparation QR code below.

- Arrive at the Testing Center at least 10 minutes prior to your appointment.
- Late arrivals will not be allowed into the Testing Center.
- Test is untimed and takes about 2 hours, so plan accordingly.
- Test scores and course placements are available at the end of the test session.
- Bring your Banner Student ID number to the test session along with a valid photo ID.

You must take the test if you:
- are an incoming student enrolled in a degree or certificate program.
- are a transfer student who has not successfully completed an English composition and/or college-level mathematics course with a “C” grade or better.
- plan to register for a course with an English or math prerequisite.
- are a non-degree student seeking to enroll in an English, English as a Second Language or math course.

You may be exempt from the test if you:
- completed coursework in a college-level English and/or math course with a grade of “C” or better.
- scored 18 or higher on the ACT Math exam.
- scored 21 or higher on the ACT English exam OR scored 47 or higher on the ACT English and Reading portions combined.
- have achieved the appropriate Advanced Placement (AP) or College Level Examination Program (CLEP) scores.
- have taken the Accuplacer® test at another community college or university.
- prior to March 2016: scored 500 or higher on the Old SAT Math Section.
- effective March 2016: scored 530 or higher on the New SAT Math Section.
- prior to March 2016: scored 450 or higher on the Old SAT Critical Reading or Writing Sections.
- effective March 2016: scored 26 or higher on the New SAT Writing and Language Test; OR scored 25 or higher on the New SAT Reading Test; OR scored 510 or higher on the New Evidence Based Reading/Writing Section.
- Scored 165 or higher on the GED Math Reasoning Test.
- Scored 165 or higher on the GED Reasoning Language Arts Test.

Appropriate documentation (transcripts, final semester grade report, SAT or ACT score report, Accuplacer® score report, AP scores, CLEP and GED scores) must be submitted to the Admissions Office for review to determine if the requirements for exemption are met.
Schedule an Advising Appointment

New students must attend a New Student Registration Session.
This event allows you to complete the enrollment process in one visit to campus. You must be accepted to the College or bring all items needed for acceptance including: an application, proof of high school completion or GED, and immunization documents. Don’t forget SAT/ACT or GED scores if you have them. The placement test is offered at all New Student Registration Sessions. A minimum payment is required or you may use your approved financial aid award. Book your New Student Registration Session at nv.edu/accuplacerc or nv.edu/walkin.

Continuing/Returning Students
Continuing students should call or email their faculty advisor, program coordinator or assigned CAPSS advisor to schedule an appointment prior to registration. General Studies and Liberal Arts majors meet with faculty advisors or counselors in the Center for Academic Planning and Student Success (CAPSS).

Find Your Advisor
There are several ways to find your advisor:
• Log into Degree Works through my.commnet.edu. Your advisor name will be listed below your degree on the Worksheet tab. You can send an email to your advisor by clicking directly on their name.
• Log in to your Banner web account at my.commnet.edu. Click "Banner Student Self Service." Select "Student Records." Select "Advisor and Major." Your advisor will be listed in your "Student Information."
• Check the list of advisors for those linked to your major. See page 18.
• Stop by to see us in the Center for Academic Planning & Student Success (CAPSS) in Kinney Hall, Room K520.
• Contact the CAPSS at 203-575-8025 or CAPSS@nv.edu.

Register for Classes

• A payment is required at registration. (See step 6, on page 8.)
• Summer 2019 online registration begins April 2 for continuing and readmitted students.
• Summer 2019 registration begins April 16 for new and transfer students.
• All new (degree-seeking) students must schedule a New Student Registration Session. (See step 4, above.)

Continuing and Readmit Students
Walk-in / Online Registration ....................... April 2 – June 2
Late Registration ...................................... June 3 – June 4
Add/Swap Deadline .................................... June 4

Dates and times may be subject to change. Please check the website at nv.edu/admissions.

New and Transfer Students
Registration ............................................. April 16 – June 2
Late Registration* .................................... June 3 – June 4
Add/Swap Deadline ..................................... June 4

Advising is recommended for all students and required for new degree-seeking students.
• New, degree-seeking students cannot register online or take online classes and they must see an advisor prior to registration. As students are accepted to the College, they will be invited to schedule their New Student Registration Session. See Step 4 (above).
• Transfer and non-degree students are encouraged to see an advisor and may register online at my.commnet.edu. Fax unofficial transcripts to (203) 596-8766 to obtain a prerequisite waiver.
• *Late registration requires admissions counselor approval.
• To view a full course schedule, go to nv.edu, click the "search courses" link on the "Summer 2019 Registration" banner found at the top of the homepage.
myCommNet gives you the ability to access information you need with a single sign-on. You will use myCommNet to view and update your financial aid package, student records and registration information, as well as to access college email.

**HOW TO LOG IN TO YOUR ACCOUNT**

1. Go to http://my.commnet.edu

2. **myCommNet**
   - Log in to myCommNet to access Banner, Blackboard & Email

   - **NetID**
     - Enter your 8-digit NetID number followed by @student.commnet.edu (note that the @ sign goes after the ID number)
     - (Example) 01234567@student.commnet.edu

   - **Password**
     - Your initial password is made up of the following personal information:
       - 1st three letters of your birth month (first letter capitalized)
       - The "&" symbol
       - Last four digits of your Social Security Number
     - (Example) Oct&6789

     - Forgot your password?
       - **NetID Lookup**
         - Need your initial password
         - Reset Your Password
         - New User Information

   - **myCommNet Alert**
     - The myCommNet Alert system enables college officials to communicate with students, staff, and faculty in minutes by sending a message through multiple contact methods—including email, phone calls, or text messaging. Critical information such as weather-related delays and closings or emergency notifications are sent through this system.
     - Students are automatically enrolled in myCommNet upon registration. You may update your contact preferences by clicking in the myCommNet Alert box on the myCommNet homepage. You may also be asked to fill out the form upon entering Banner Self-Service.

3. If you have entered your login and password successfully after three attempts, you will receive a message that reads "Your password must now be changed."
   - Click "Yes" and you will be redirected to the "Password Change" screen. If you have NOT entered your login and password successfully, your account will be locked. You will need to try again in 30 minutes, or have your password reset (in-person only with photo ID) at the Registrar in Room K516.

4. **Change Password**: Follow the prompts for password change.

5. **Create New Password**: Follow the instructions carefully.
   - (example: Mountain 9%)
     - Must be at least 8 characters long
     - Must start with a capital letter
     - Must contain at least 1 number
     - May contain non-alpha, non-numeric characters (%,*^,etc.)

6. **Choose a Security Question**: As long as you remember the answer to your security question, you will be able to access your myCommNet account, even if you forget your password. The security questions drop-down menu offers different options. Choose one that has an easy, one word answer that doesn’t need a capital letter, hyphen, abbreviation, or other unique characters.

**ACCESSING COLLEGE EMAIL**

1. Log in to myCommNet (see left). Be sure to use your newly changed password when logging in.

2. Click either the Email icon or the Log in to Student Email link.

3. You will be prompted to re-enter your username and passcode.

   - Log in to email using your NetID and password – the same as you use to log in to myCommnet.

   - **Authentication Required**
     - The server https://fs.commnet.edu:443 requires a username and password.

     - **User Name:**
     - **Password:**

     - **LOG IN**  **CANCEL**

4. For additional information on your College assigned email, including instructions on how to forward your email messages, visit the "Admissions links" section of our website at nv.edu/acceptedstudents.

**myCommNet**

The myCommNet Alert system enables college officials to communicate with students, staff, and faculty in minutes by sending a message through multiple contact methods—including email, phone calls, or text messaging. Critical information such as weather-related delays and closings or emergency notifications are sent through this system.

Students are automatically enrolled in myCommNet upon registration. You may update your contact preferences by clicking in the myCommNet Alert box on the myCommNet homepage. You may also be asked to fill out the form upon entering Banner Self-Service.
Pay Tuition and Fees

Payment of Tuition and Fees
Payment or an acceptable arrangement (shown below) is due at the time of registration.

- Registrations without payment or acceptable arrangements are subject to cancellation daily; however, students are responsible for the applicable charges should they fail to formally drop the class(es) from their schedule or withdraw from the College.
- Students are responsible for the status of their accounts with the College. Such accounts can be reviewed online at any time.
- Acceptable arrangements in lieu of full payment must be student-initiated. These are:
  - a fully-authorized financial aid award.
  - an initial payment for the payment plan.
  - a letter from a third party provider for an unconditional guarantee of payment.
  - an applicable Tuition/Fee Waiver Form.

Your registration is confirmation of your acceptance of all applicable charges as a result of your registration. It is expected that you will be attending the College.

While unpaid registration will be subject to cancellation, it is ultimately your responsibility to remove yourself from the registered courses should you decide not to attend the College. Failure to remove yourself from registered courses does not release you from incurred financial obligations and may negatively impact your academic progress and account status.

- Payments may be made at the Bursar's Office K508, during regular office hours. Cash, check, Visa, MasterCard, American Express and Discover are accepted forms of payment. Students may also pay on-line at my.commnet.edu, with Visa, MasterCard, American Express or Discover.
- A $25.00 returned check fee will be charged for any check not honored by the bank.
- Books and supplies are additional costs that must be paid for at the time of purchase.
- Unpaid registration will be subject to cancellation.
- Bursar's Office can be reached at 203-575-8055 or 203-596-8625.

Installment Payment Plan
An installment payment plan is available to students enrolling for three credits or more. This plan allows students to defer the payment of tuition beyond the normal due dates, for a fee of $25 each semester. To enroll, visit the Bursar's Office, in person, in Kinney Hall, Room K508. The summer payment plan is available online beginning April 2, 2019.

Refund Policy
Before registering for classes, students should read the refund policy established by the Board of Regents for Higher Education at nv.edu/refund.

Refund Policy for Summer Courses (Extension Fund)
Policies are set by the Board of Regents for Higher Education. Refund checks will be sent from the board office directly to the student. Policy assumes the student is paid in full at the time of withdrawal. Refund requests will be accepted in writing, by fax (203-575-8085), or by email (records@nv.edu). Refund requests are not accepted by phone. College and student fees are not refundable.

- General Session and Special Session I: Full tuition (extension fund) is refunded if the Registrar receives notice no later than midnight, June 2, 2019. Email, fax and online notifications are acceptable.
- Special Session II: Full tuition (extension fund) is refunded if the Registrar receives notice no later than midnight, July 7, 2019. Email, fax and online notifications will be accepted.

If the College cancels a course, students will receive a full refund of all tuition and service fees. This does not include the $20 one-time application fee for new students. A student who drops a credit extension course prior to the first day of the session will receive a full refund of tuition only, provided that the student officially drops the class prior to or on the last business day before the first day of the session. If the student officially withdraws on the first day of the session or after, there is no refund and the student will receive a “W” on his/her transcript.

Tuition and fees are subject to change by the Board of Regents for Higher Education.

Free NVRides Bus Pass
NVRides bus passes are available for credit students who have paid their Student Activity Fee. With this bus pass, students can travel wherever CT Transit goes in the Waterbury area, and wherever HARTTransit goes in the Danbury area, seven days a week. To obtain your NVRides bus pass, visit the Bursar's Office in Kinney Hall, Room K508 in Waterbury or the second floor Administrative Offices of the Danbury Campus.
Pay Tuition and Fees

### 2019 Summer Semester

**Extension Fund • In-State Residents**

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</tr>
<tr>
<td>13</td>
<td>$2,288.00</td>
<td>$236.00</td>
<td>$20.00</td>
<td>$2,544.00</td>
</tr>
<tr>
<td>14</td>
<td>$2,464.00</td>
<td>$236.00</td>
<td>$20.00</td>
<td>$2,720.00</td>
</tr>
<tr>
<td>15</td>
<td>$2,640.00</td>
<td>$236.00</td>
<td>$20.00</td>
<td>$2,896.00</td>
</tr>
</tbody>
</table>

**Excess Credits Tuition Charge**

An additional flat tuition charge of $100 per semester shall apply when total registered credits exceed 17 for the semester.

### Out-of-State Students

<table>
<thead>
<tr>
<th>Credits</th>
<th>Tuition</th>
<th>Services Fee</th>
<th>Activity Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>$528.00</td>
<td>$282.00</td>
<td>$15.00</td>
<td>$825.00</td>
</tr>
<tr>
<td>6</td>
<td>$1,056.00</td>
<td>$402.00</td>
<td>$15.00</td>
<td>$1,473.00</td>
</tr>
<tr>
<td>9</td>
<td>$1,584.00</td>
<td>$555.00</td>
<td>$15.00</td>
<td>$2,154.00</td>
</tr>
<tr>
<td>12</td>
<td>$2,112.00</td>
<td>$708.00</td>
<td>$20.00</td>
<td>$2,840.00</td>
</tr>
</tbody>
</table>

NOTE: A complete listing of the out-of-state student fees is listed in the College catalog and on the website.

**Mandatory Usage Fees**

Clinical Program Fee-Level 1* ........................................... $487.00
Clinical Program Fee-Level 2* ........................................... $359.00
Advanced Manufacturing Fee ........................................... $120.00
Supplemental Course Fee Level 1** ................................ $102.50
Supplemental Course Fee Level 2** ................................ $205.00
Material Fee*** .............................................................. $51.00

**All Tuition and Fees are Subject to Change**

Application fee: There is a $20 application fee for all first-time students registering for credit courses.

Late payment fee: A late payment fee of $15 is charged for any tuition and fee payment received after the established date.

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**George D. Yonan Memorial Bookstore**

**Location:** Student Center/Plaza Level, Room S300  
**Phone:** 203-575-8075  
**Email:** naugatuck@bkstr.com

The George D. Yonan Memorial Bookstore is located in the Cistulli Student Center. Once you are on campus, take the Student Center elevator (located near the cafeteria) from level 5 down to level 3. The Bookstore is located across from the elevator doors. From the parking garage, take the center most elevator up to level 3.

**Extended Hours Summer 2019**

Monday, June 3 - Friday, June 7 .......................... 8:30 am–6:00 pm  
Friday, June 7 .......................................................... 8:30 am–1:00 pm

**Regular Hours Summer 2019**

Beginning Monday, June 10, the bookstore will revert to regularly scheduled hours:  
Monday - Thursday .................................................. 8:30 am–4:30 pm  
Friday ................................................................. 8:30 am–1:00 pm

Textbooks can be ordered online at: nv.edu/bookstore  
Hours are subject to change.
**Registration is restricted to students currently in these specific NVCC Programs.**

### Waterbury Campus

**ACCOUNTING**
- ACC*  H113  Principles of Financial Accounting
- ACC*  H117  Principles of Managerial Accounting

**ART**
- ART*  H101  Art History I
- ART*  H111  Drawing I

**ASTRONOMY**
- AST*  H101  Principles of Astronomy

**BIOLOGY**
- BIO*  H105  Introduction to Biology
- BIO*  H110  Principles of the Human Body
- BIO*  H111  Introduction to Nutrition
- BIO*  H115  Human Biology
- BIO*  H121  General Biology I
- BIO*  H211  Anatomy and Physiology I
- BIO*  H212  Anatomy and Physiology II
- BIO*  H235  Microbiology

**BUSINESS**
- BBG*  H101  Introduction to Business
- BBG*  H231  Business Law I
- BBG*  H232  Business Law II
- BMG*  H202  Principles of Management

**CHEMISTRY**
- CHE*  H111  Concepts of Chemistry
- CHE*  H121  General Chemistry I
- CHE*  H122  General Chemistry II

**COM**
- COM*  H100  Introduction to Communication
- COM*  H101  Introduction to Mass Communication
- COM*  H173  Public Speaking

**COMPUTER INFORMATION SYSTEMS**
- CSA*  H101  Introduction to Computers

**COMPUTER SCIENCE**
- CSA*  H105  Introduction to Software Applications

**COMMUNICATIONS**
- COM*  H100  Introduction to Communication

**DRUG AND ALCOHOL RECOVERY COUNSELOR (DARC)**
- DAR*  H112  Group Counseling Theory and Techniques
- DAR*  H158  Biology of Addiction

**ECONOMICS**
- ECN*  H101  Principles of Macroeconomics
- ECN*  H102  Principles of Microeconomics

**EMT**
- EMT  H100  Emergency Medical Technician Basic

**ENGLISH**
- ENG*  H101  Composition
- ENG*  H102  Literature and Composition
- ENG*  H200  Advanced Composition
- ENG*  H211  Short Story
- ENG*  H241  World Literature I

**ENGLISH AS A SECOND LANGUAGE**
- ESL  H145  GRAMMAR IV

**GEOGRAPHY**
- GEO*  H111  World Regional Geography

**HISTORY**
- HIS*  H201  U.S. History I

**HORTICULTURE**
- HRT*  H290  CWE / Horticulture Co-Op

**LANGUAGES**
- SPA*  H101  Elementary Spanish I
- SPA*  H102  Elementary Spanish II

**MATH**
- MAT*  H095  Elementary Algebra Foundations
- MAT*  H136  Intermediate Algebra
- MAT*  H137  Intermediate Algebra
- MAT*  H146  Math for the Liberal Arts
- MAT*  H167  Principles of Statistics
- MAT*  H172  College Algebra
- MAT*  H185  Trigonometric Functions
- MAT*  H254  Calculus I
- MAT*  H256  Calculus II

**INTRODUCTION TO PHILOSOPHY**
- PHL*  H101  Introduction to Philosophy

**PHYSICAL EDUCATION**
- HPE*  H101  Weight Control and Exercise

**PHYSICS**
- PHY*  H110  Introductory Physics
- PHY*  H221  Calculus-Based Physics I
- PHY*  H222  Calculus-Based Physics II

**POLITALS**
- POL*  H111  American Government

**PSYCHOLOGY**
- PSY*  H111  General Psychology I
- PSY*  H201  Life Span Development
- PSY*  H203  Child Development
- PSY*  H245  Abnormal Psychology

**RADIOLOGIC TECHNOLOGY**
- RAD*  H114  Contrast Media Procedures and Radiographic Quality II
- RAD*  H199  Clinical Practice III
- RAD*  H217  Seminar in Radiology
- RAD*  H299  Clinical Practice VI

**RESPIRATORY CARE**
- RSP*  H131  Cardiopulmonary Pathophysiology
- RSP*  H132  Clinical Practicum II

**SOCIOLOGY**
- SOC*  H101  Principles of Sociology
- SOC*  H210  Sociology of the Family

### Danbury Campus

**BIOLOGY**
- BIO*  H115  Human Biology
- BIO*  H211  Anatomy and Physiology I
- BIO*  H212  Anatomy and Physiology II

**COMMUNICATIONS**
- COM*  H173  Public Speaking

**COMPUTER SCIENCE**
- CSA*  H105  Introduction to Software Applications

**ENGLISH**
- ENG*  H101  Composition
- ENG*  H102  Literature and Composition

**LANGUAGES**
- SPA*  H101  Elementary Spanish I

**MATH**
- MAT*  H095  Elementary Algebra Foundations
- MAT*  H137  Intermediate Algebra
- MAT*  H167  Principles of Statistics

**PSYCHOLOGY**
- PSY*  H111  General Psychology I

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This course schedule is subject to change. For the most up-to-date listing of the credit course schedule, visit my.commnet.edu. For more information on course descriptions visit my.commnet.edu/courses and browse by major.
Weekend College - Waterbury & Danbury

Complete your Business Management Certificate or Associate Degree with this part-time, weekend flexible pathway, designed for students to balance work and family while pursuing an education. Students can follow this guided sequence of courses for a two-year (4 semester) completion of the certificate and a three-year (6 semester) completion of the associate degree, exclusively on weekends.

<table>
<thead>
<tr>
<th>Fall 2019</th>
<th>Spring 2020</th>
<th>Fall 2020</th>
<th>Spring 2021</th>
<th>Fall 2021</th>
<th>Spring 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>♦ BMG<em>H202 Principles of Management ♦ BMG</em>H105 Supervision and Organizational Behavior</td>
<td>+Written Communication / Aesthetic Dimensions</td>
<td>+ Scientific Knowledge</td>
<td>+Scientific Reasoning</td>
<td>ACC*H117 Principles of Managerial Accounting</td>
<td></td>
</tr>
</tbody>
</table>

♦Requirements for a certificate in Business Management (21 credits)
Students may also take online courses during the winter/summer to lighten the load during the semester.
+Course to be prescribed for Weekend College students.
♦♦As placement assessments indicate, students needing developmental math or MAT*H137 could also take it on a weekend. Select courses will be hybrid online options.

Certificate in Business Management - 7 courses, 21 credits
Associate Degree in Business Management - 20 courses, 61-62 credits
Students may register for three weekend courses per semester.
Many students will study in a cohort, and work toward the same certificate or degree.

Waterbury laboratory classes:
Friday, 5:30 pm–9:45 pm
Saturday, 8:00 am–10:55 am, 11:10 am–2:05 pm, 2:20 pm–5:15 pm
Sunday, 11:10 am–2:05 pm

Danbury laboratory classes:
Friday, 5:30 pm–8:25pm
Saturday, 8:00 am–10:55 am, 11:10 am–2:05 pm

Don't put your life or your college dreams on hold.
Call 203-575-8080 for registration information today!
NVCC in Danbury

190 Main Street • Danbury, CT 06810
Phone: 203-437-9699 • Fax: 203-798-9682
nv.edu/danbury

The Danbury Campus of Naugatuck Valley Community College, located within the CityCenter District, serves the Greater Danbury community through both credit and non-credit courses. Our campus is located at 190 Main Street, Danbury.

Students may earn transferrable credits in Danbury which can be applied toward an NVCC associate degree or transferred to a four-year college. We offer a “one-stop shopping” experience which enables students to complete the entire enrollment process including the admission application, placement testing, academic advising, course selection, registration and payment of tuition and fees.

NVCC’s Danbury Campus features:
• 20,000 square-foot, renovated facility in the CityCenter Danbury district.
• over 100 sections of credit classes and over 20 non-credit courses.
• opportunity to complete an A.S. degree in Business Management, Liberal Arts and Sciences or General Studies, or certificates in Administrative Support or Business Management.
• financial aid, placement testing academic advising for students.
• spacious classrooms, student lounge and seasonal bookstore.
• computer lab, health care training lab, science lab and prep room.
• tutoring and library services - including assistance in research, writing, mathematics and ESL.
• faculty office – academic advising for NVCC Danbury students.
• nearby restaurants and activities, local bus, train and trolley service.
• free HART bus pass for credit students.

Free parking is available for currently registered NVCC students and teaching faculty at the Terrence E. McNally Patriot Garage, located on the corner of National and Delay Streets. Parking permits are available at the NVCC Danbury Administration Office.

Administrative Office Hours:
Monday-Friday, 8:00 am – 5:00 pm

Academic Center for Excellence (ACE)
Danbury: ACE/Multipurpose Room, D201
203-437-9648 • nv.edu/ace

Operational Hours: (For tutoring in a specific subject please visit the ACE.)
Monday through Friday (computer use only) ............... 8:00 am–5:00 pm
Maximize your education at NVCC by visiting the Danbury ACE/Multipurpose Room, a free on-campus resource for math, writing, ESL, and accounting tutoring. There are multiple computers in the ACE for student use. Students can walk in and receive help or schedule an appointment with one of our dedicated and experienced tutors. In addition, the ACE/Multipurpose Room is the place for individual and group study, college success tips sheets, a conference area for student use and “virtual tutoring” with the Waterbury ACE. Our staff is an enthusiastic group of professionals who focus on students and their success. Come early and often. See for yourself how the ACE and its many resources can help you succeed!

Center for Job Placement and College Opportunities (CJPCO)
Visit the CJPCO calendar at nv.edu/cjpcso for operational hours.

Library Services
Danbury: Multipurpose Room, D201
203-575-8244 (phone) • 203-951-8189 (text)
nvcc.libguides.com/danbury

Operational Hours:
Monday through Friday (computer use only): 8:00 am–5:00 pm
(Contact us to schedule an appointment with a librarian.)
Stop by the multipurpose room (D201) to borrow a textbook, use a computer for research, or meet with a librarian. Use the Library Research Station to connect with a librarian and get started on your research!

Information Sessions and Campus Tours
(No appointment necessary)

Location: Danbury Campus, • Room: D217
Registration will be held from 9:00 am – 12:00 pm.
Placement testing will be held from 2:30 pm – 5:00 pm.
Days, times and location may vary. Please visit nv.edu/danbury for updates.

Register for classes during Summer New Student Registration Walk-in Sessions • Danbury Campus

Friday **************** March 22 ............................. 9:00 am - 12:00 pm
*Friday .......................... April 5 ............................. 9:00 am - 4:00 pm
Thursday .......................... April 25 ............................. 2:00 pm
*Tuesday .......................... May 7 ............................. 2:00 pm
*Thursday .......................... May 30 ............................. 2:00 pm
Thursday .......................... June 13 ............................. 2:00 pm
*Thursday .......................... July 18 ............................. 2:00 pm
*Monday .......................... July 29 ............................. 2:00 pm
*Presented in Spanish only • For locations visit nv.edu/directors.
Register for classes during Summer New Student Registration Walk-in Sessions • Danbury Campus
For updates visit nv.edu/tours.

Additional New Student Registration Walk-in sessions for Fall applicants, see page 16.

Extended Registration Hours
The Danbury Campus will be open for extended hours beyond our normal office hours of Mon. – Fri. 8:00 am – 5:00 pm:
Saturday .................. June 1 ............................. 9:00 am – 3:00 pm
Monday .......................... June 3 ............................. 8:00 am – 6:00 pm
Tuesday .......................... June 4 ............................. 8:00 am – 6:00 pm

Directions to NVCC Danbury Campus
190 Main Street, Danbury

I-84 West
Take I-84 West toward Danbury. Take exit 5. Turn right at the light onto N. Main St./Main St., CT-53, for 1.1 miles. At the intersection of West and Main Streets, turn right. Main entrance to NVCC is on the right.

I-84 East
Take I-84 East toward Danbury. Take exit 5 toward CT-37/Downtown Danbury/CT-39/Bethel/CT-53 for 0.1 mile. Turn slight right onto Downs St. for 0.2 mile. Turn right onto Main St./CT-53 for 0.8 mile. At the intersection of West and Main Streets, turn right. Main entrance to NVCC is on the right.
Student Support Services

Academic Center for Excellence (ACE)
Waterbury: Ekstrom Hall • Room E500 • 203-596-8717
Danbury: Multipurpose Room • D201 • 203-437-9648
nv.edu/ace

Operational Hours: For tutoring in a specific subject please visit the ACE:
Monday - Thursday (drop-in tutoring) 8:00 am - 5:00 pm
Friday (computer use only) 8:00 am - 5:00 pm

Maximize your education at NVCC by visiting the ACE, a free on-campus resource for math, writing, science, ESL, computer and accounting tutoring. There are 50+ computers in the ACE for student use. Students can walk in and receive help or schedule an appointment with one of our dedicated and experienced tutors. In addition, the ACE is the place for individual and group study, specialized computer software, make-up testing, college success tip sheets, academic workshops and preparation assistance for the Accuplacer® placement test. There are four collaboration rooms for student use. The ACE staff is an enthusiastic group of professional and peer tutors who focus on students and their success. Come early and come often. See for yourself how the ACE and its many resources can help you succeed! If you have any questions or want to make an appointment call 203-596-8717. Like us on Facebook!

Center for Academic Planning and Student Success (CAPSS)
Kinney Hall • Room K520 • 203-575-8025 • nv.edu/capss

Saturday, June 1 9:00 am–3:00 pm
Monday, June 3 & Tuesday, June 4 8:00 am–6:00 pm
Monday–Friday 8:00 am–5:00 pm

The Center for Academic Planning and Student Success (CAPSS) promotes student success by providing a supportive environment and coordinating efforts of faculty and staff to assist students from initial advising through graduation. The Center helps with career, educational, and personal concerns, ensuring each individual achieves their educational objectives. Counselors also are available to assist students for brief counseling sessions in overcoming personal matters and issues such as test anxiety, poor concentration, time management, relationships, stress management and disabilities. Referrals to outside treatment facilities are also available for those who need long-term counseling. Counselors are well-prepared to assist students with individual career planning and decision making.

Center for Job Placement and College Opportunities (CJPACO)
Traurig Learning Resources Center and Library • Room L524
203-575-8158 • nv.edu/cjpaco

Monday–Friday 8:00 am–5:00 pm
Visit the CJPACO calendar at nv.edu/cjpaco for Danbury hours. Evening appointments are available upon request.

The Center for Job Placement and College Opportunities includes career planning, employer connections, cooperative education, and internships. Learn to conduct a job search, use Internet resources effectively in all phases of career planning, including finding a career that suits your strengths and personality type, as well as the hiring outlook, salary information and educational requirements of careers of interest to you. Learn to write effective resumes and cover letters, interview effectively and connect with employers who are actively hiring employees or interns. Sign up for our online job posting board at www.collegecentral.com/nvcc to view part-time, full-time, internship and work study job postings and to post your resume.

Library Services
Max R. Traurig Library/LRC • Room L523 • 203-575-8024
nv.edu/library

Monday - Thursday 8:00 am–6:00 pm
Friday 8:00 am–4:30 pm
See website for break hours.

The Max R. Traurig Library/LRC offers materials, services and space to support student learning and research. A wide variety of print and non-print materials including full-text online articles and ebooks, course research guides and streaming educational video are available through the website at nv.edu/library or off campus via myCommNet. Textbooks, laptops, guitars, calculators, USBs and more are also available at the circulation desk. The library, which spans the 4th and 5th floors of the L building, offers a large collection of print books and journals, as well as a variety of quiet and group study spaces and two computer labs. Librarians are available for assistance in person, by phone at 203-575-8244, by text at 203-951-8189 or via email at library@nv.edu.

Student Email
Visit nv.edu/email to set up your college email account. This will become your primary email address for all official college communications.

Veterans Affairs
Financial Aid Office / Kinney Hall • Room K512
203-575-8006 • nv.edu/veterans

Monday–Friday 8:30 am–4:30 pm

The Veterans Affairs Office provides information on VA benefits available at NVCC. These benefits include tuition waivers, GI Bill®, Vocational Rehab, tuition assistance, dependent benefits and transfer of benefits to family members. Veterans are encouraged to submit their applications for benefits to the VA in a timely fashion.

Veterans on campus can also visit the Veterans Oasis located in S411. The Oasis is a quiet area for networking, homework and veterans-related activities. Computers and wireless internet are available. The Oasis is open to all NVCC veterans (all guests must be accompanied by an NVCC veteran student while in the Oasis). For more information, contact Debbie DiCicco at d dicc@nv.edu.
Course Cancellations and Changes
Students will be notified by mail, email or phone of course cancellations. Courses may be cancelled due to insufficient enrollment. Faculty names and room assignments are subject to change due to required adjustments in the schedule. Students are encouraged to check their course schedules before arriving to their first class session to verify the assigned room.

Visit my.commnet.edu for the most current information.

Note: The College makes every effort to ensure that all information provided is accurate. The information is subject to change. Our online student registration system provides the most accurate listing of courses, available seats and other updates.

Course Overloads
Course overloads will not be granted. However, in extenuating circumstances, division directors may authorize overloads to courses that have reached their limit (closed) with the approval of the Dean of Academic Affairs.

Auditing Courses
Students not wishing to earn course credit may audit a course by completing an audit request form at the time of registration in the Registrar's Office, Room K516. This status will allow them to participate in class activities without being required to meet the examination requirements of the course. A student wishing to change from credit to audit status must complete an audit request form within the first four weeks of the semester. Full tuition and fees are charged for courses audited. Students auditing a course may not change to credit status.

Withdrawals:

General Session: Monday, June 3 - Friday, June 12
Special Session I: Monday, June 3 - Friday, June 28
Special Session II: Monday, July 8 - Friday, August 2
Students who wish to withdraw from a course(s) should contact their instructor(s). Methods for official withdrawal:

- online at my.commnet.edu (access permitting)
- in-person by completing a withdrawal form from the Registrar, Room K516. See refund policy on page 8.
- by fax (203-575-8085) by midnight of the last withdrawal date of each session. See refund policy on page 8.
- by mail postmarked no later than the last withdrawal date. See refund policy on page 8.
- by e-mail scanned request with scanned signature by midnight of the last withdrawal date. See refund policy on page 8.
- Withdrawals will not be accepted by phone.
- A student may not obtain a transcript notation of "W" in a course if there exists substantial reason to believe the student has engaged in academic misconduct in the course. A transcript notation of "W" will only be permitted for such students when the final resolution results in finding the student did not commit academic misconduct in the course.

Graduation
There is no fee to submit a graduation application.

All students who anticipate completing the requirements for an associate degree and/or a certificate must apply to graduate, even if not attending the ceremony.
- December 1 for January 1 conferral
- March 15 for May conferral (ceremony for all 3 conferrals)
- July 1 for August 15 conferral

Students who do not complete requirements can request reevaluation for the next conferral date/year. Graduation applications can be obtained from the Registrar in Room K516 and online at nv.edu/gradapp.

Policy Changes
Naugatuck Valley Community College reserves the right to change requirements, courses, prerequisites, regulations, tuition, fees, and other policies without prior notice. Waivers of these policies, due to extenuating circumstances, may be made by the president of the College upon written request.

Enrollment Verification Request
The National Student Clearinghouse processes all student enrollment verifications. Using the current online system, students can log on with their 8-digit NetID and PIN, and follow the prompts. Students will be connecting directly to the National Student Clearinghouse, enabling them to print out their own enrollment verification certificates. Verifications for the Summer 2019 semester will be accessible approximately the week of June 14.

Grade Reports
Semester grades will be available at my.commnet.edu approximately one week after the exam period.

Transcript Requests
There is no charge for official transcripts. Official and unofficial transcripts are available at my.commnet.edu via the online student information system, where our Parchment transcript service is available for most students. In the event the Parchment service is not available, a transcript request form can be obtained by contacting the Registrar either by phone at 203-596-2177 or by email at records@nv.edu.

Disability Services
Students who may require academic accommodations on the basis of a disability are encouraged to contact Terry Latella, the Counselor for Students with Disabilities, located in Kinney Hall, K519B (203-596-8608). After submitting documentation validating a disability, students will be required to schedule an appointment to complete the disabilities disclosure process. Services are available at both campuses.
General Information

Reactivate
Students who have applied within the past two years, but never attended classes at NVCC, do not need to complete a new application for admission. Just stop by Room K500 and we can reactivate your old application file. If you applied more than two years ago, you must complete a new application and resubmit all admissions documents. See Page 3.

Transfer Students
If you have attended another college or university and have not previously attended NVCC, please follow the procedures for new students. Transfer students are encouraged to attend a New Student Registration session and may register online if in good academic standing. See Page 6. If you are interested in receiving transfer credit for course work completed at another institution, submit official college transcripts to the Admissions Office. Visit nv.edu/admissions/transfer-students.

Readmitted Students
Credit students who have not attended NVCC since the spring of 2017 will need readmission to the College prior to registration. Readmit students are subject to the curriculum requirements in existence at the time of readmission. A readmission form must be submitted to the Registrar prior to, or at the time of registration. This application can be found on the College website or in the Registrar’s Office, located in Room K516. Students who have not been in attendance for more than five years must resubmit proof of high school graduation to maintain degree-seeking status. Readmit students must see an academic advisor in order to register. See Page 6.

Online Learning Courses
Online learning courses are fully or partially (hybrid) online courses designed for highly motivated students who are looking to add flexibility to their busy schedules. Basic computer literacy and high-speed access to the Internet are required. Our courses follow the standard academic calendar of the College (unless otherwise indicated), are generally not self-paced and may include face-to-face class meetings. NVCC online math courses require campus meetings for exams. For more information, please contact the Department of Mathematics at 203-575-8063.

Hybrid Courses
Hybrid sections are defined as courses whose contact hours are split between online and on campus. The first session for these classes will meet on campus. Sections with a “C” in the title indicate that the on campus portion utilizes computer technology.

Before You Start
Students who are interested in or have enrolled in their first online learning courses are strongly advised to visit the Connecticut Community College Student Support site at http://supportcenter.ct.edu to get information about online learning. This site includes instructions for logging on to your course(s) on Blackboard Learn (our learning management system), technical requirements needed for your computer and other important information and resources.

[QR Code: Student Support]

[Image: Open House]

Saturday, April 27
visit nv.edu/openhouse for details!

- Take a tour and learn about NVCC programs.
- Meet with an advisor.
- Start your pathway today toward a degree, certificate, credit classes or lifelong learning!

Save time, save money
and make the "smart choice!"
1 **Apply for Fall 2019! Classes begin August 27!**
Summer applicants who plan to continue taking classes in the Fall 2019 semester must indicate on their admissions application that you are applying for both summer and fall. You also must select a major if you are looking to pursue a degree and/or apply for financial aid. If you plan to continue as a non-degree student you do not need to submit a. or b. below.
In order to be accepted to the fall semester as a degree-seeking student applicants must submit:
- a. Proof of high school completion or GED
- b. Immunization documentation for MMRV

The following documents are needed prior to testing, advising and registration:
- SAT/ACT scores if taken within the last 5 years See page 5.
- Unofficial transcripts which prove you have met the prerequisite requirements (transfer students only). Official transcripts are required if you would like to have your courses transferred to NVCC for credit.

2 **Apply now for financial aid for the fall semester.**
Don’t miss out on financial aid opportunities for the fall and spring semesters! See page 4 to begin your FAFSA process. Don’t wait! Funds are based on availability. Check out scholarship opportunities at nv.edu/scholarships.

3 **Take the placement test.**

**ACCUPLACER®**
Placement testing for Fall 2019 semester will begin at the Waterbury Campus on Tuesday, March 19 and at the Danbury Campus on Friday, March 22. If you think you may be exempt from the test, refer to page 5 for more details.

Schedule your placement test online for the Waterbury or Danbury Campus at nv.edu/accuplacer.

**TEAS (Test of Essential Academic Skills)**
For students planning to apply to the Nursing program or PTA program, go to www.atitesting.com and register through the Online store. Test sessions will begin in March.
4 Schedule an advising appointment.

New degree-seeking students must schedule and attend a New Student Registration session. Students must be accepted for the fall semester prior to attending a New Student Registration session.

Summer students who did not select summer and fall on their college application must call the admissions office at 203-575-8080 to have their file reactivated for Fall 2019.

Transfer students and non-degree students are encouraged, but not required to attend a New Student Registration session.

New Student Registration sessions can be made at nv.edu/accuplacer or nv.edu/walkin. Have your student ID number and email address ready when you sign up.

5 Register for fall classes.

Be prepared:

March – Continuing students see your academic advisor.

April 2 – First day of fall semester online registration for continuing students.

April 16 – First day of fall semester registration for new and transfer students. New Student Registration sessions include testing, advising, registration and tuition payments.

See page 6.

6 Pay tuition and fees. Check out IPLAN, our online installment plan!

Spread the cost of tuition and fees over the term by enrolling in a tuition payment plan using our online payment plan system. We offer monthly, bi-weekly, financial aid only and out-of-state payment plans.

• Enroll in a tuition payment plan easily over the web from myCommNet.

• View a list of charges, credits, and financial aid eligible for the plan on your online budget worksheet.

• Authorize your parent, spouse and anyone else you choose to access your account, sign up for a plan, or make a payment on your behalf.

• Receive notifications sent to your student email as your plan adjusts to changes in your schedule.

If you need assistance in person, visit our Bursar’s windows in Kinney Hall, Room K508.

Tuition payment plans help families budget the cost of tuition and fees by spreading out the cost over a number of payments.

Benefits of the IPLAN

Fast – Enrolling in tuition payment plans is easy. Simply log into Self Service through myCommNet to enroll.

Secure – Pay online using a credit card knowing your information is secured using industry-leading security features.

Convenient – Need to know if your IPLAN has changed? Check your student email. Our payment plan system will notify you anytime your installments increase or decrease. Want to make a payment during a study break at the library? No problem. Access your online plan through a web browser anywhere, anytime. Need to give someone else access to your student account? It's a breeze. Now you can authorize someone else to enroll in the plan, receive payment reminder emails, or make payments on your behalf.

Inexpensive – Tuition payment plans are an inexpensive alternative to a student loan or paying by credit card. Enrolling in a plan costs just $25 per semester.
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Degrees and Certificates

Naugatuck Valley Community College offers associate degrees, credit certificates, and non-credit certificate programs. Curricular patterns are designed to implement the overall general and specific objectives of the College and lead to the degrees of: Associate in Arts (A.A.) and Associate in Science (A.S.)

Degrees

- Accounting (A.S.) – HA03
- Automotive Technician (A.S.) – HA24
- Automotive Technician Management Option (A.S.) – HC23
- Aviation Science Management Option (A.S.) – HC21
- Behavioral Science (A.S.) – HC20
- Business Administration - Business Computer Applications (A.S.) – HA54
- Business Finance (A.S.) – HA57
- Business Management (A.S.) – HA68
- Computer Information Systems Technology (A.S.) – HA76
- Criminal Justice/Public Safety (A.S.) – HB04
- Criminal Justice - Corrections Option (A.S.) – HC13
- Criminal Justice - Forensics Option (A.S.) – HC17
- Criminal Justice - Law Enforcement Option (A.S.) – HC14
- Criminal Justice - Security Option (A.S.) – HC15
- Cybersecurity (A.S.) – HA35
- Digital Arts Technology – Audio/Video Option (A.S.) – HC25
- Digital Arts Technology – Graphics/Animation Option (A.S.) – HC26
- Digital Arts Technology – Multimedia/Web Authoring Option (A.S.) - HC27
- Drug and Alcohol Recovery Counselor (A.S.) – HF10
- Early Childhood Education (A.S.) – HB93
- Electronic Engineering Technology (A.S.) – HB11
- Engineering Science (A.S.) – HB12
- Engineering Technology (A.S.) – HB83
- Engineering Technology - Automated Manufacturing (A.S.) – HB84
- Engineering Technology - Computer-Aided Drafting/Design (A.S.) – HB86
- Engineering Technology - Mechanical (A.S.) – HB85
- Environmental Science (A.S.) – HB87
- Fire Technology and Administration (A.S.) – HF05
- General Studies (A.S.) – HB25
- Horticulture (A.S.) – HB37
- Hospitality Management - Foodservice Management (A.S.) – HB16
- Hospitality Management - Hotel Management (A.S.) – HB94
- Human Services / Pre-Social Work (A.S.) – HA06
- Legal Assistant/Paralegal (A.S.) – HB56
- Liberal Arts and Sciences (A.A.) – HB57
- Marketing (A.S.) – HB61
- Mathematics & Science (A.A.) - HB44
- Mathematics & Science - Chemistry (A.A.) - HC12
- Nursing (A.S.) – HF30
- Physical Therapist Assistant (A.S.) – HB71
- Radiologic Technology (A.S.) – HB73
- Respiratory Care (A.S.) – HB74
- Technology Studies (A.S.) – HF11
- Technology Studies – Engineering Technology Option (A.S.) – HF12
- Technology Studies – Lean Manufacturing and Supply Chain Management (A.S.) – HF20
- Visual and Performing Arts – Visual Art (A.A.) – HC28
- Visual and Performing Arts – Dance (A.A.) – HC29
- Visual and Performing Arts – Digital Design (A.A.) – HC33
- Visual and Performing Arts – Music (A.A.) – HC31
- Visual and Performing Arts – Theater Arts (A.A.) – HC32

Certificates

- Accounting – HJ05
- Administrative Support – HJ81
- Advanced CADD Modeling – HJ03
- Advanced Engine Performance – HJ12
- Advanced English Proficiency – HJ08
- Advanced Manufacturing Machine Technology – HK60
- Applied Behavior Analysis – HJ08
- Athletic Coaching – HJ22
- Audio/Video Production – HK01
- Automotive Fundamentals – HJ24
- Business Management – HJ38
- CADD Modeling 3D – HJ02
- Child & Family Services – HJ14
- CNC Machining – HJ04
- Computer Crime Deterrence – HK26
- Computer-Aided Drafting 2D – HJ01
- Computer Networking – HJ42
- Criminal Justice – HJ75
- Culinary Arts – HJ77
- Dance – HK28
- Dietary Supervision – HJ65
- Disabilities/Mental Health – HJ11
- Drug and Alcohol Recovery Counselor – HJ10
- Early Childhood Education – HJ89
- Electronic Music and Audio Production – HJ06
- Engineering Technologies Exploratory – HJ73
- Finance – HJ70
- Fundamentals of Machine Technology – HJ20
- General Automotive Services – HK10
- Gerontology – HK11
- Graphics & Animation – HJ09
- Health Career Pathways – HK55
- Horticulture – HK18
- Landscape Design – HK30
- Lean Manufacturing – HN13
- Legal Studies/Paralegal – HJ09
- Management Information Systems – HJ13
- Marketing Electronic Commerce – HJ63
- Modern Manufacturing Design – HJ15
- Multimedia/Web Authoring – HJ07
- Object-Oriented Programming – HK23
- Supply Chain Management – HN14
- Technical Communications – HJ61
- Visual Art – HJ78

Non-degree

- Non-Degree – HZ99

* Students are no longer being accepted into these programs as they will not be continued.

Non-credit Proficiency Certificates are available. See the most current course schedule at nv.edu/nc.

Connecticut State Colleges and Universities (CSCU) Transfer Ticket Degrees

- CSCU Transfer: Art (A.A.) – H12HG21
- CSCU Transfer: Biology Studies (A.A.) – H12HG01
- CSCU Transfer: Business Studies (A.A.) – H12HG12
- CSCU Transfer: Chemistry Studies (A.A.) – H12HG02
- CSCU Transfer: Communication Studies (A.A.) – H12HG03
- CSCU Transfer: Computer Science Studies (A.A.) – H12HG13
- CSCU Transfer: Criminology Studies (A.A.) – H12HG04
- CSCU Transfer: Early Childhood Teacher Credential Studies (A.A.) – H11HG14
- CSCU Transfer: English Studies (A.A.) – H12HG05
- CSCU Transfer: French Studies (A.A.) – H12HG16

For important Gainful Employment information including graduation rates & median debt of students who completed certificate programs, please visit our website. www.ct.edu/ge/nvcc

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Do the Math...

Average area college: $3,434 per 3 credits
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SAVE: $2,797 per 3 credits

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August 15

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• Pharmacy Technician
• Phlebotomy Technician
• Real Estate
• Security Officer
• Welding

Registration:
203-575-8029
Founder’s Hall, Room F323, Waterbury Campus
Administrative Offices, Danbury Campus
Monday–Friday, 8:00 am to 5:00 pm

Visit us at nv.edu/nc to see our full course catalog or contact us at 203-575-8029 or nc@nv.edu.