1. Welcome Back (Ron Picard)

2. Vote to approve minutes from December 11, 2014 meeting
   a. Motion to approve made by Alex Zozulin
   b. Second to motion made by Burton Tedesco
   c. Vote: all in favor; Amy Lenoce abstain; Beth-Ann Scott & Pete Benzi not present for vote

3. Nominations and Elections for committee leadership
   a. Ron’s new job precludes him from leading this committee and being the NVCC representative to the FIRC (Framework Implementation Review Committee)
   b. Nomination for Chair or Vice-chair were asked for- none presented.
   c. Discussion of position ensued. Idea of having 2 co-chairs was discussed.
   d. Katie Lozo volunteered to take secretary post.
e. Beth-Ann Scott is the representative for the Written Communication competency starting 1/29/15.
f. Motion made to table discussion until next meeting- Katie Lozo.

4. Representative needed to attend the 2/20/15 FIRC meeting.
   a. Burton Tedesco volunteered to attend.
   b. 2/20/15 10am-12noon, Hartford-Woodland St.

5. Oral Communication Assessment plan for ESL 157 was presented
   a. Assessment plan needs to state Gen Ed outcomes rather than course outcomes
   b. Motion made by Beth-Ann Scott to recommend revision with fewer outcomes. Second to motion made by Amy Lenoce. Vote was unanimous.

6. Presentation of revised POL 103 and 11 course for Historical Knowledge
   a. Motion to accept revisions made by Jim Pronovost
   b. Second to motion made by Sandra Eddy.
   c. Vote- unanimous

7. New CEAC form was presented to committee for review
   a. Form is still in development with Registrar’s office and CEAC.

Motion to adjourn 2:08pm made by Katie Lozo.