6 easy steps to taking credit classes at NVCC

Home for summer? Get ahead and save money by taking courses at NVCC over the summer break. See page 10 for courses offered.
Important dates: Summer 2015

General Session: June 1 - July 24
Sunday, May 31 ...........................................Last-day for 100% tuition-only refund
Monday, June 1 ...........................................General Session begins
Tuesday, June 2 ...........................................Last day to add courses
Friday, July 3 ...........................................Independence Day (observed) - College closed
Friday, July 10 ...........................................Last-day for student-initiated withdrawal
Friday, July 24 ...........................................General Session ends

Special Session I: June 1 - July 2
Sunday, May 31 ...........................................Last-day for 100% tuition-only refund
Monday, June 1 ...........................................Special Session I begins
Tuesday, June 2 ...........................................Last day to add courses
Friday, June 26 ...........................................Last-day for student-initiated withdrawal
Thursday, July 2 ...........................................Special Session I ends

Special Session II: July 6 - August 7
Sunday, July 5 ...........................................Last-day for 100% tuition-only refund
Monday, July 6 ...........................................Special Session II begins
Tuesday, July 7 ...........................................Last day to add courses
Friday, July 31 ...........................................Last-day for student-initiated withdrawal
Friday, August 7 ...........................................Special Session II ends

Extended hours: Summer 2015

Waterbury Campus:
The following offices will be open for extended hours beyond our normal office hours of Mon. - Fri. 8:00 am - 5:00 pm:
Admissions • K500
CAPSS (Counseling and Advising) • K520
Cashiers • K507
Financial Aid • K512
Registrar’s • K516
Monday .........................June 1 .................8:00 am – 6:00 pm
Tuesday .........................June 2 .................8:00 am – 6:00 pm

Danbury Campus:
Extended hours see page 12

The NVCC Mission
Naugatuck Valley Community College offers quality, affordable education and training in response to evolving community needs by providing opportunities to individuals and organizations to develop their potential.

Continuing Notice of Nondiscrimination
Naugatuck Valley Community College does not discriminate on the basis of race, color, religious creed, age, sex, national origin, marital status, ancestry, present or past history of mental disorder, learning disability or physical disability, sexual orientation, gender identity and expression or genetic information in its programs and activities. In addition, the College does not discriminate in employment on the additional basis of veteran status or criminal record. The following individual has been designated to handle nondiscrimination policies regarding disability policies: Robert Divjak, Director of Facilities/Section 504/ADA Coordinator, Room C216, Naugatuck Valley Community College, 750 Chase Parkway, Waterbury, CT 06708; 203-575-8043.

Six easy steps to taking credit classes at NVCC

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Apply for Admission

Summer classes begin June 1. Apply now!
Apply by April 1 for early registration.
Applications will be accepted until classes begin, however after May 20 they are considered late and may not be processed in time to register for classes. Apply early!

All new and transfer students will be considered non-degree-seeking for the summer session. If you intend to continue studying in the Fall 2015, please select summer and fall on your application and choose a major. See pages 16 and 17 for more information about being accepted for Fall 2015.

Summer Applicants Supply the Following Documents to the Admissions Office:

- Completed college application
- $20.00 application fee
- Transfer students should provide previous college transcripts; official copy for transfer credit, unofficial copy to meet prerequisite requirements and/or waive testing. These documents can be faxed to 203-596-8766.
- Students may be waived from the placement test with qualifying SAT or ACT test scores or previous College Math/English scores. See page 5.

Danbury area students may choose to apply at our Danbury Campus, 183 Main Street, Danbury or call (203) 797-9361.

Transfer students with remaining Pell funds from their previous college must select a major and provide proof of high school completion. See page 15.

Contact Admissions:
750 Chase Parkway, Waterbury • Kinney Hall, Room 500
Phone: 203-575-8000 • Fax: 203-596-8766 • Email: nvcc@nv.edu

Communication from the Admissions Office
All communications will be sent via email. Please provide a valid email address on your application and check it regularly for important notifications. If you do not have an email address, your admissions letters will be sent to your home address.

View Course Schedules Online
Students must be officially accepted to the college to create and use their myCommnet account. Everyone may view course offerings without an account. Visit nv.edu and click “Search for Courses” on the left-hand side of the screen under Quick Links. Use the pull down menus to refine your search.

Non-credit Lifelong Learning Students
Formal admission to the College is not required for non-credit coursework. See the back cover for more information.

Information Sessions and Campus Tours
No appointment necessary
Location: Waterbury Campus • Technology Hall
See below for room number

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>Wednesday</td>
<td>March 11</td>
<td>3:00 pm</td>
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</tr>
<tr>
<td>Friday</td>
<td>March 20</td>
<td>6:00 pm</td>
<td>T516</td>
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<tr>
<td>*Saturday</td>
<td>March 28</td>
<td>12:30 pm</td>
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<tr>
<td>Monday</td>
<td>April 6</td>
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<td>T515</td>
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<tr>
<td>Thursday</td>
<td>April 16</td>
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<td>T515</td>
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<tr>
<td>*Wednesday</td>
<td>April 22</td>
<td>3:00 pm</td>
<td>T515</td>
</tr>
<tr>
<td>Thursday</td>
<td>May 21</td>
<td>1:00 pm</td>
<td>T515</td>
</tr>
</tbody>
</table>

*Presented in Spanish only
For locations, see nv.edu/directions.
For updates see nv.edu/tours.

Register for classes during Summer START Sessions
(Student Testing, Advising, Registration and Tuition)

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
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<th>Room</th>
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<tbody>
<tr>
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<td>T515</td>
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<tr>
<td>Tuesday</td>
<td>April 30</td>
<td>8:30 am</td>
<td>T515</td>
</tr>
<tr>
<td>Tuesday</td>
<td>May 5</td>
<td>10:30 am</td>
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<tr>
<td>Friday</td>
<td>May 8</td>
<td>10:30 am</td>
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<tr>
<td>Tuesday</td>
<td>May 12</td>
<td>9:30 am</td>
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<tr>
<td>Thursday</td>
<td>May 14</td>
<td>3:00 pm</td>
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<tr>
<td>Tuesday</td>
<td>May 19</td>
<td>3:00 pm</td>
<td>T515</td>
</tr>
<tr>
<td>Thursday</td>
<td>May 21</td>
<td>9:30 am</td>
<td>T515</td>
</tr>
<tr>
<td>Tuesday</td>
<td>June 2</td>
<td>Walk-in</td>
<td>12:00 pm-5:00 pm</td>
</tr>
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</table>

START sessions by appointment must be scheduled at www.timecenter.com/nvcc.
Placement testing must be completed/waived prior to attending a START Session by appointment. To schedule testing, visit www.timecenter.com/nvcc\test.
Additional express START Walk-in and information sessions for Fall applicants, see page 16.

The fastest way to apply is online at nv.edu/apply*
*Downloadable application and other forms are also available.
Apply for Financial Aid

2

Summer Semester:
If you are Pell-eligible during the fall and spring semesters, please check with the Financial Aid Office regarding summer Pell eligibility. Summer sessions do not operate in the same manner as fall and spring semesters. Failure to complete all summer courses may result in the loss of a Pell grant. If you are repeating a course, please check with the Financial Aid Office to determine if the course will be covered by the Pell grant. Students are responsible for all charges incurred.

Fall and Spring Semesters:
Don’t miss out on financial aid opportunities for fall and spring semesters. Follow the steps below and apply early.

• Go to www.pin.ed.gov and obtain a PIN number.
• Go to www.fafsa.gov.
• Enter the school code for NVCC: 006982 on your application.
• Check your application status by logging onto myCommNet at my.commnet.edu. You can check if there is missing documentation, or view your award package, if eligible.
• If selected for verification, submit tax transcripts and any other required documents to the Financial Aid Office.
• On myCommNet, accept your award.

For more information go to nv.edu/financial.

Basic Eligibility Criteria
• Be a citizen or eligible non-citizen of the United States.
• Be enrolled (matriculated) in a degree or qualified certificate program.
• Have registered with Selective Service between the ages of 18–26, if you are a male.
• Submit your application no later than June 1, 2015. You must allow two weeks from the completion of your application for an eligibility determination by the Financial Aid Office.
• Non-credit Lifelong Learning courses do not qualify for federal financial aid.

For New Students
Apply now for financial aid. You can start the financial aid process before you even apply to the College. It’s never too early to apply. Financial aid eligibility will be determined upon acceptance to NVCC.

To apply for a PIN number visit: www.pin.ed.gov
For a Free Financial Aid Application visit: www.fafsa.gov

For Continuing Students
• Be in good academic standing and maintain satisfactory progress according to federal regulations and the Connecticut Community College’s Satisfactory Program Policy. This requires that students must complete 66.6% of the classes attempted and maintain a 2.00 GPA. The policy is available at nv.edu/financial, click “Satisfactory Academic Progress” on the left side navigation.
• Students may not receive financial aid for any attempted credits that exceed 150% of their published program. For example, for a 60-credit degree program, students become ineligible when they have attempted 90 credits.

Important Information About Financial Aid:
• Students who withdraw from classes must be aware that their financial aid may be affected. Please consult with the Financial Aid Office before withdrawing.
• Financial aid does not cover non-credit courses.
• Students do not have to be full-time in order to receive aid.

Book Purchases
Students who are financial aid recipients may be eligible to receive a book credit. Eligibility is based on the amount of financial aid awarded. Students awarded a book credit may use this credit for the purchase of books at the George D. Yonan Memorial Bookstore. See page 9 for store hours.

Accepting your Financial Aid/Book Credit
After submitting your application, you can track your financial aid status and award information online by using the myCommNet Student Information System at my.commnet.edu.

When you have been awarded, you must take the following steps to accept your financial award online:
1. Go to my.commnet.edu.
2. Log in with your NetID password.
3. Click on the student tab.
4. Scroll down to “Student Self-Service” channel.
5. Click on the link to access your Student/Academic Records.
6. Click on “Financial Aid.”
7. Click on “My Award Information.”
8. Click on “Award by Aid Year.”
9. Choose the appropriate academic year and submit. (For Fall 2014, Spring 2015, and Summer, 2015, the academic year is 2014/2015.)
10. Click on the “Accept Award Offer” tab.
11. Print a copy for your records.
Take the Placement Test

ACCUPLACER®

NVCC uses the Accuplacer® computerized adaptive placement test to assess academic skills in mathematics, English and reading. The results are used by our advisors to make decisions about the level of courses students are prepared to take.

Schedule your Placement Test.

After you receive your acknowledgement letter from Admissions with your Student ID number, follow these steps to schedule your placement test online:

1. Go to nv.edu/accuplacer
2. Click on Schedule a Test
3. Click on Book Now button

or go to www.timecenter.com/nvcctest and select a date.

You will receive an email confirmation.

To schedule your test at our Danbury Campus call 203-797-9361.

Take the test seriously!

- Prepare for the test at nv.edu. Click on “Admissions/Testing Center/Placement Testing/Prepare for the Test” or scan the Placement Test Preparation QR code below.
- Arrive at the Testing Center, Kinney Hall, Room 519A at least 10 minutes prior to your appointment.

- Late arrivals will not be allowed into the Testing Center.
- Test is untimed and takes about 2 hours, so plan accordingly.
- Test scores and course placements are available at the end of the test session.
- Students must bring their Banner Student ID number to the test session.

You must take the test if you:

- are an incoming student enrolled in a degree or certificate program.
- are a transfer student who has not successfully completed an English composition and/or college level mathematics course with a “C” grade or better.
- plan to register for a course with an English or math prerequisite.
- are a non-degree student seeking to enroll in an English, English as a Second Language or math course.

You may be exempt from the test if you:

- completed coursework in a college level English and/or math course with a grade of “C” or better.
- scored 500 or higher on the SAT Math exam.
- scored 18 or higher on the ACT Math exam.
- scored 450 or higher on the SAT English exam (Critical Reading or Writing portions).
- scored 21 or higher on the ACT English exam OR scored 47 or higher on the ACT English and Reading portions combined.
- have achieved the appropriate Advanced Placement (AP) or College Level Examination Program (CLEP) scores.
- have taken the ACCUPLACER® test at another community college or university.

Appropriate documentation (transcripts, final semester grade report, SAT or ACT score report, ACCUPLACER® score report, AP scores, CLEP scores) must be submitted to the Admissions Office for review to determine if the requirements for exemption are met.

Test Preparation Information
Schedule an Advising Appointment

New Students must attend a START session.

There are two types of START sessions:
(Student Testing*, Advising, Registration and Tuition)

**START By Appointment**
You must be accepted to the College and testing* must be completed or waived prior to attending. Your START appointment will include a group presentation, a one-on-one meeting with an advisor, and registration for classes. A minimum payment is required or you may use your approved financial aid award.

**Express START walk-in**
These events allow you to complete the enrollment process in one visit to campus. You must be accepted to the College or bring all items needed for acceptance including: an application, proof of high school completion or GED and immunization documents. Don't forget SAT/ACT scores if you have them. The placement test is offered at all Express Start walk-ins.

Book your START session at timecenter.com/nvcc.
Visit nv.edu/apply for more information.

Continuing/Returning Students

Continuing students should call or email their faculty advisor, program coordinator or assigned CAPSS advisor to schedule an appointment prior to registration. General Studies and Liberal Arts majors meet with faculty advisors or counselors in the Center for Academic Planning and Student Success (CAPSS).

**Find Your Advisor**
There are several ways to find your advisor:

- Log on to my.commnet.edu.
- Check the list of advisors for those linked to your major. See page 18.
- Stop by to see us in the Center for Academic Planning & Student Success (CAPSS) in Kinney Hall, Room K520.
- Contact the CAPSS at 203-575-8025 or CAPSS@nv.edu

Register for Classes

- **A payment is required at registration. Please see Step 6, on page 8.**
- **Summer 2015 online registration starts April 1 for continuing and readmitted students.**
- **Summer 2015 online registration starts April 15 for new and transfer students.**

**Continuing and Readmit Students**

Online / Walk-in Registration .......................... April 1 - May 31
Add/Swap Deadline ............................................. June 2
Late Registration .............................................. June 1 - 2

**New and Transfer Students**

Registration ..................................................... April 15 - May 31
Late Registration ................................................ June 1 - June 2

- Advising is recommended for all students and required for new degree-seeking students.
- New, degree-seeking students cannot register online or take online classes and they must see an advisor prior to registration. As students are accepted to the College, they will be invited to schedule their START session. See Step 4 (above).
- Transfer and non-degree students are encouraged to see an advisor and may register online at my.commnet.edu. Fax unofficial transcripts to (203) 596-8766 to obtain a prerequisite waiver.
- Late registration requires admissions director approval.
New to myCommNet?

myCommNet gives you the ability to access information you need with a single sign-on. You will use the Student Self-Service area in myCommNet to view and update your financial aid package, student records and registration information. After the initial login, you will be instructed to change your password.

Logging On for the First Time:

Your NetID is your Banner ID with "@student.commnet.edu" following the numbers (i.e. 12345678@student.commnet.edu). Your initial password is made up of the following personal information.

1. First 3 characters of your birth month (with first letter capitalized)
2. The "&" symbol
3. Last four digits of your Social Security Number, example (Dec&4321). The password is case-sensitive.
4. You will be prompted to change your password.

Passwords Must Follow These Rules:

- Must be eight characters long
- Contain three of the following four character types:
  - Upper case letters (A-Z)
  - Lower case letters (a-z)
  - Digits (0-9)
  - Special characters (!@#$&)
- Must not be the same as your previous password
- Cannot contain any part of your username

Reset Your Password:

Visit the Records Office, K516, or the IT Office, E605 with a student or picture ID or reset your NetID and password online at www.commnet.edu/netid/lookupnetid.asp.

If you are new to NVCC, online registration is not available to you at this time. You must first attend a START session. See page 6.

You may access myCommNet to search for courses and view the schedule and seat availability. Visit nv.edu and click on myCommNet. On the right under "Other Public Resources," click on "Search for Courses" and use the drop-down menus to make your selections.

Register Online Using myCommNet:

1. Go to my.commnet.edu.
2. Login using your NetID and password.
3. Click on the "Student" tab.
4. Click on "Student Self-Service" channel.
5. Click on "Registration and Payment."
6. Click on "Register (add/drop) Classes."
7. Select term, then submit (follow instructions in step 1 and 2).
8. Click on "View Schedule" at bottom to confirm registration.
9. Follow prompts to initiate payment.

Print Class Schedule:

To print out your class schedule using “myCommNet:”

1. Go to my.commnet.edu.
2. Login using your NetID and password.
3. Go to the “Student” tab.
4. Click on the “Student Self-Service” channel.
5. Click on "Registration and Payment."
6. Click on "Student Detail Schedule."
7. Select term, then submit.
8. View/Print your schedule.

Verify Enrollment:

To print out your Enrollment Verification using “myCommNet:”

1. Go to my.commnet.edu.
2. Login using your NetID and password.
3. Go to the “Student” tab.
4. Click on the “Student Self-Service” channel.
5. Click on "Student Records."
6. Click on "Obtain an Enrollment Certificate."
7. Click on "NSC Self-Service" (direct connect to National Student Clearinghouse).
8. Print your certificate.

View and Print Grades/Transcripts:

To print out your student transcript and/or final grades using “myCommNet:”

1. Go to my.commnet.edu.
2. Login using your NetID and password.
3. Go to the “Student” tab.
4. Click on the "Student Self-Service" channel.
5. Click on "Final Grades," select term, click "Submit," OR
6. Click on "Academic Transcript," select level (CCC Credit), click "Submit."
7. View/Print your final grades/transcript.

Update Your Address and Phone:

To update your address and phone number:

1. Go to my.commnet.edu.
2. Login using your NetID and password.
3. Go to the “Student” tab.
4. Click on "Personal Information."
5. Click on "Update Address and Phone Number."
6. Click on "Current Address."
7. Click on link under "Current Address."
8. Update information and click on "Submit."
9. View/Print your final grades/transcript.

Access Online Class Material:

To access your online class material using Blackboard Learn:

1. Go to my.commnet.edu.
2. Login using your NetID and password.
3. Go to the “Student” tab.
4. Click on "My Courses" channel to access Blackboard Learn.
5. Click on the appropriate semester.
6. Select your course.

New to myCommNet?

myCommNet gives you the ability to access information you need with a single sign-on. You will use the Student Self-Service area in myCommNet to view and update your financial aid package, student records and registration information. After the initial login, you will be instructed to change your password.

Logging On for the First Time:

Your NetID is your Banner ID with "@student.commnet.edu" following the numbers (i.e. 12345678@student.commnet.edu). Your initial password is made up of the following personal information.

1. First 3 characters of your birth month (with first letter capitalized)
2. The "&" symbol
3. Last four digits of your Social Security Number, example (Dec&4321). The password is case-sensitive.
4. You will be prompted to change your password.

Passwords Must Follow These Rules:

- Must be eight characters long
- Contain three of the following four character types:
  - Upper case letters (A-Z)
  - Lower case letters (a-z)
  - Digits (0-9)
  - Special characters (!@#$&)
- Must not be the same as your previous password
- Cannot contain any part of your username

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2. Login using your NetID and password.
3. Click on the "Student" tab.
4. Click on "Student Self-Service" channel.
5. Click on "Registration and Payment."
6. Click on "Register (add/drop) Classes."
7. Select term, then submit (follow instructions in step 1 and 2).
8. Click on "View Schedule" at bottom to confirm registration.
9. Follow prompts to initiate payment.

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1. Go to my.commnet.edu.
2. Login using your NetID and password.
3. Go to the “Student” tab.
4. Click on the “Student Self-Service” channel.
5. Click on "Registration and Payment."
6. Click on "Student Detail Schedule."
7. Select term, then submit.
8. View/Print your schedule.

Verify Enrollment:

To print out your Enrollment Verification using “myCommNet:”

1. Go to my.commnet.edu.
2. Login using your NetID and password.
3. Go to the “Student” tab.
4. Click on the “Student Self-Service” channel.
5. Click on "Student Records."
6. Click on "Obtain an Enrollment Certificate."
7. Click on "NSC Self-Service" (direct connect to National Student Clearinghouse).
8. Click on "Obtain an Enrollment Certificate."
9. Print your certificate.

View and Print Grades/Transcripts:

To print out your student transcript and/or final grades using “myCommNet:”

1. Go to my.commnet.edu.
2. Login using your NetID and password.
3. Go to the “Student” tab.
4. Click on the "Student Self-Service" channel.
5. Click on "Final Grades," select term, click "Submit,“ OR
6. Click on "Academic Transcript," select level (CCC Credit), click "Submit."
7. View/Print your final grades/transcript.

Update Your Address and Phone:

To update your address and phone number:

1. Go to my.commnet.edu.
2. Login using your NetID and password.
3. Go to the “Student” tab.
4. Click on "Personal Information."
5. Click on "Update Address and Phone Number."
6. Click on "Current Address."
7. Click on link under "Current Address."
8. Update information and click on "Submit."
9. View/Print your final grades/transcript.

Access Online Class Material:

To access your online class material using Blackboard Learn:

1. Go to my.commnet.edu.
2. Login using your NetID and password.
3. Go to the “Student” tab.
4. Click on "My Courses" channel to access Blackboard Learn.
5. Click on the appropriate semester.
6. Select your course.
Pay Tuition and Fees

Payment of Tuition and Fees
Payment or an acceptable arrangement (shown below) is due at the time of registration.

- Registrations without payment or acceptable arrangements are subject to cancellation daily; however, students are responsible for the applicable charges should they fail to formally drop the class(es) from their schedule or withdraw from the College.
- Students are responsible for the status of their accounts with the College. Such accounts can be viewed online at any time.
- Acceptable arrangements in lieu of payment must be student-initiated. These are:
  - a fully-authorized financial aid award.
  - an initial payment for the payment plan.
  - a letter from a third party provider for an unconditional guarantee of payment.
  - an applicable Tuition/Fee Waiver Form.
- Payments may be made at the Cashiers Office K507, during regular office hours. Cash, check, Visa, MasterCard and Discover are accepted forms of payment. Students may also pay on-line at my.commnet.edu, with Visa, MasterCard, or Discover.
- A $25.00 returned check fee will be charged for any check not honored by the bank.
- Books and supplies are additional costs that must be paid for at the time of purchase.
- Unpaid registration will be subject to cancellation.
- Cashiers Office can be reached at 203-575-8055 or 203-596-8769.

Refund Policy
Before registering for classes, students should read the refund policy established by the Board of Regents for Higher Education at nv.edu/refund.

Refund Policy for Summer Courses (Extension Fund)
Policies are set by the Board of Regents for Higher Education. Refund checks will be sent from the board office directly to the student. Policy assumes the student is paid in full at the time of withdrawal. Refund requests will be accepted in writing, by fax (203-575-8085), or by email (records@nvcc.commnet.edu). Refund requests are not accepted by phone. College and student fees are not refundable.

- General Session and Special Session I: Full tuition (extension fund) is refunded if the Records Office receives notice no later than May 31, 2015. Email, fax and online notifications are acceptable.
- Special Session II: Full tuition (extension fund) is refunded if the Records Office receives notice no later than July 5, 2015. Email, fax and online notifications will be accepted.

If the College cancels a course, students will receive a full refund of all tuition and service fees. This does not include the $20 one-time application fee for new students. A student who drops a credit extension course prior to its first scheduled meeting will receive a full refund of tuition only, provided that the student officially drops the class prior to or on the last business day before the first class meeting. If the student officially withdraws on the day of the first class meeting, there is no refund and the student will receive a “W” on his/her transcript.

- Tuition and fees are subject to change by the Board of Regents for Higher Education.

Free U-pass Bus Pass
U-pass bus passes are available for credit students who have paid their Student Activity Fee. With the U-pass, students can travel wherever CT Transit goes in the Waterbury area, seven days a week. To obtain your U-pass, visit the Cashiers Office in Kinney Hall, Room K508.
**2015 Summer Semester**

*General Fund • In-State Residents*

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<thead>
<tr>
<th>Semester Hours</th>
<th>Tuition</th>
<th>Services Fee</th>
<th>Activity Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$155.00</td>
<td>$72.00</td>
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</tbody>
</table>

*Excess Credits Tuition Charge*
An additional flat tuition charge of $100 per semester shall apply when total registered credits exceed 17 for the semester.

**Out-of-State Students**

<table>
<thead>
<tr>
<th>Credits</th>
<th>Tuition</th>
<th>Services Fee</th>
<th>Activity Fee</th>
<th>Total</th>
</tr>
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<td>3</td>
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<td>$20.00</td>
<td>$2,501.00</td>
</tr>
</tbody>
</table>

NOTE: A complete listing of the out-of-state student fees is listed in the College catalog and on the web site.

**Mandatory Usage Fees**

- Laboratory course fee: $84 per registration in a designated laboratory course
- Studio course fee: $90 per registration in a designated studio course
- Clinical program fee, Level 1: $287 per semester (fall and spring only) for Level 1 allied health programs
- Clinical program fee, Level 2: $205 per semester (fall and spring only) for Level 2 allied health programs

**All Tuition and Fees are Subject to Change**

Application fee: There is a $20 application fee for all first-time students registering for credit courses.

Late payment fee: A late payment fee of $15 is charged for any tuition and fee payment received after the established date.

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**George D. Yonan Memorial Bookstore**

*Location: Student Center/Plaza Level, Room S300*

*Phone: 203-575-8075 • Email: naugatuck@bkstr.com*

The College Bookstore is located in the Cistulli Student Center. Once you are on campus, take the Student Center elevator (located near the cafeteria) from level 5 down to level 3. The Bookstore is located across from the elevator doors. From the parking garage, take the center most elevator up to level 3.

**Extended Hours - Summer 2015**

*Monday, June 1 - Thursday, June 4 ........................... 8:30 am–6:00 pm*

*Friday, June 5 .................................................................... 8:30 am–1:00 pm*

**Regular Hours - Summer 2015**

*Beginning Monday, June 8, the Bookstore will revert to regularly scheduled hours:*

*Monday - Thursday ....................................................... 8:30 am – 4:30 pm*

*Friday ............................................................. 8:30 am – 1:00 pm*

Textbooks can also be ordered online at: [nv.edu/bookstore](http://nv.edu/bookstore)

Hours are subject to change.

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## Credit Courses Offered This Summer

This course schedule is subject to change. For the most up-to-date listing of the Summer 2015 credit course schedule, visit [my.commnet.edu](http://my.commnet.edu). For more information on course descriptions visit [nv.edu/courses](http://nv.edu/courses) and browse by major.

### Waterbury Campus

**ACCOUNTING**
- ACC* H113 Principles of Financial Accounting
- ACC* H117 Principles of Managerial Accounting

**AMERICAN SIGN LANGUAGE**
- ASL* H102 American Sign Language II

**ART**
- ART* H111 Drawing I
- ART* H112 Drawing II

**ASTRONOMY**
- AST* H101 Principles of Astronomy

**BIOLOGY**
- BIO* H105 Introduction to Biology
- BIO* H110 Principles of the Human Body
- BIO* H111 Introduction to Nutrition
- BIO* H115 Human Biology
- BIO* H211 Anatomy and Physiology I
- BIO* H212 Anatomy and Physiology II
- BIO* H235 Microbiology

**BUSINESS**
- BBG* H101 Introduction to Business
- BBG* H231 Business Law I
- BBG* H232 Business Law II
- BMG* H202 Principles of Management

**CHEMISTRY**
- CHE* H101 Concepts of Chemistry

**COMMUNICATIONS**
- COM* H100 Introduction to Communication
- COM* H101 Introduction to Mass Communication

**COMPUTER AIDED DRAFTING / DESIGN TECHNOLOGY**
- CAD* H150 CAD 2D

**COMPUTER INFORMATION SYSTEMS**
- CSC* H101 Introduction to Computers

**COMPUTER SCIENCE**
- CSA* H105 Introduction to Software Applications

**DRUG AND ALCOHOL RECOVERY COUNSELOR (DARC)**
- DAR* H101 Issues Drug/Alcohol Abuse

**ECONOMICS**
- ECN* H101 Principles of Macroeconomics
- ECN* H102 Principles of Microeconomics

**ENGLISH**
- ENG* H063 Writing: Introduction to the Essay
- ENG* H101 Composition
- ENG* H102 Literature and Composition
- ENG* H200 Advanced Composition

**GEOGRAPHY**
- GEO* H111 World Regional Geography

**HISTORY**
- HIS* H101 Western Civilization I
- HIS* H201 U.S. History I

**HORTICULTURE**
- HRT* H206 Landscaping Small Properties
- HRT* H290 CWE / Horticulture Co-Op

**LANGUAGES**
- SPA* H101 Elementary Spanish I
- SPA* H102 Elementary Spanish II

**LEGAL ASSISTANT / PARALEGAL**
- LGL* H206 Bankruptcy Law

**MATH**
- MAT* H095 Elementary Algebra Foundations
- MAT* H135 Topics in Contemporary Math
- MAT* H137 Intermediate Algebra
- MAT* H146 Math for the Liberal Arts
- MAT* H167 Principles of Statistics
- MAT* H172 College Algebra
- MAT* H185 Trigonometric Functions
- MAT* H254 Calculus I
- MAT* H256 Calculus II
- MAT* H268 Calculus III: Multivariable

**MUSIC**
- MUS* H101 Music History and Appreciation I
- MUS* H183 Applied Private Music Lessons I

**PHYSICS**
- PHY* H110 Introductory Physics
- PHY* H221 Calculus-Based Physics I
- PHY* H222 Calculus-Based Physics II

**POLITICS**
- POL* H111 American Government

**PSYCHOLOGY**
- PSY* H111 General Psychology I
- PSY* H201 Life Span Development
- PSY* H203 Child Development
- PSY* H245 Abnormal Psychology

**RADIOLOGIC TECHNOLOGY**
- RAD* H114 Contrast Media Procedures and Radiographic Quality II**
- RAD* H199 Clinical Practice III**
- RAD* H217 Seminar in Radiology**
- RAD* H299 Clinical Practice VI**

**RESPIRATORY CARE**
- RSP* H151 Cardiopulmonary Pathophysiology**
- RSP* H181 Clinical Practicum II**
- RSP* H291 Perinatal Care and Pediatric Respiratory Care**

**SOCIOLGY**
- SOC* H101 Principles of Sociology

**COMMUNICATIONS**
- COM* H100 Introduction to Communication

### Danbury Campus

**COMMUNICATIONS**
- COM* H100 Introduction to Communication

**ENGLISH**
- ENG* H101 Composition
- ENG* H102 Literature and Composition

**MAT**
- MAT* H137 Intermediate Algebra
- MAT* H167 Principles of Statistics

**RESPIRATORY CARE**
- RSP* H151 Cardiopulmonary Pathophysiology**
- RSP* H181 Clinical Practicum II**
- RSP* H291 Perinatal Care and Pediatric Respiratory Care**

**SOCIOLGY**
- SOC* H101 Principles of Sociology

**COMMUNICATIONS**
- COM* H100 Introduction to Communication

**ENGLISH**
- ENG* H101 Composition
- ENG* H102 Literature and Composition

**MAT**
- MAT* H137 Intermediate Algebra
- MAT* H167 Principles of Statistics

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- ENG* H102 Literature and Composition

**MAT**
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**RESPIRATORY CARE**
- RSP* H151 Cardiopulmonary Pathophysiology**
- RSP* H181 Clinical Practicum II**
- RSP* H291 Perinatal Care and Pediatric Respiratory Care**

**SOCIOLGY**
- SOC* H101 Principles of Sociology
That's right, our Danbury enrollment is growing so fast, we're relocating this summer to an expanded campus in downtown Danbury. Visit nv.edu/danbury for details.

183 Main Street
Danbury, CT 06810
Phone: 203-797-9361
Fax: 203-798-9682
nv.edu/danbury

The Danbury Campus of Naugatuck Valley Community College, located within the CityCenter District serves the Greater Danbury community through both credit and non-credit courses. Our new campus is scheduled to open this summer. Check out the details on our website at nv.edu/danbury.

Students may earn transferable credits in Danbury which can be applied toward an NVCC associate degree or transferred to a four-year college. We offer a “one-stop-shopping” experience which enables students to complete the entire enrollment process including the application for admission, placement testing, academic advising, selection of courses, registration, and payment of tuition and fees.

Administrative Office Hours:
Monday-Friday, 8:00 am - 5:00 pm

Job Placement Center Office Hours (JPC)
We are located in the administrative offices on the second floor. Visit the JPC calendar at nv.edu/jpc for Danbury hours.

NVCC’s new Danbury Campus features:
• 20,000 square-foot, renovated facility in the CityCenter Danbury district
• over 100 sections of credit classes and over 20 non-credit courses
• opportunity to complete an A.S. degree in Business Management or General Studies, or certificates in Administrative Support or Business Management without leaving Danbury
• expanded financial aid and academic advising for students
• spacious classrooms, student lounge and library
• computer lab, healthcare training lab, science lab and prep room
• seasonal bookstore
• tutoring center – tutoring in writing, mathematics, and ESL
• faculty office – academic advising for NVCC Danbury students
• placement testing
• local bus, train, and trolley service
• nearby restaurants, shops, and cultural activities
• Free parking is available for currently registered NVCC students and teaching faculty at the Patriot Garage, located on the corner of National and Delay Streets. Patriot parking permits are available at the NVCC Danbury administration office.
Information Sessions and Campus Tours
(No appointment necessary)

Location: Danbury Campus, Room PC1

Tuesday ............ April 14 ....11:00 am..... CL4 (Spanish)
Tuesday ............ April 14 ....1:00 pm..... CL4 (English)
Monday ............. May 11 ....2:30 pm..... PC1 (English)
Monday ............. May 11 ....3:00 pm..... PC1 (Spanish)

Summer / Fall Express START Walk-ins (Waterbury & Danbury)
(Student Testing, Advising, Registration and Tuition)

Tuesday ............ June 2 .......... 12:00 pm – 5:00 pm
Thursday .......... June 25 ........... 9:00 am – 3:00 pm
Friday ............. July 10 .......... 9:00 am – 3:00 pm
Monday .......... July 20 .......... 9:00 am – 3:00 pm
Wednesday ...... July 29 .......... 9:00 am – 3:00 pm
Friday ............. July 31 .......... 9:00 am – 3:00 pm
Friday .......... August 7 .......... 9:00 am – 3:00 pm
Friday .......... August 14 ...... 9:00 am – 3:00 pm
Saturday ........... August 22 ...8:00 am – 2:00 pm
Wednesday ...... August 26 ....3:00 pm – 5:00 pm
Saturday ........... August 29 ...8:00 am – 2:00 pm

Placement testing will be held from 9:00 am – 12:30 pm on weekdays, except for Tuesday, June 2. It will be held from 12:00 pm – 2:30 pm. On Saturdays, testing will be held from 8:00 am – 11:30 am. First-come, first-served. Apply, test, be advised, build a schedule, register and pay all in one day! Class registration and advising is done daily on a walk-in basis.

Call 203-797-9361.

Extended Registration Hours
The Danbury Campus will be open for extended hours beyond our normal office hours of Mon. - Fri. 8:00 am - 5:00 pm:

Monday ............. June 1 .......... 8:00 am – 6:00 pm
Tuesday ............. June 2 .......... 8:00 am – 6:00 pm

Preview of New Courses Offered this Fall at Danbury Campus

DIGITAL ARTS
DAT H101 Introduction to Digital Arts

BIOLOGY
BIO H115 Human Biology
BIO H211 Anatomy and Physiology I

GRAPHIC ARTS
GRA H150 Introduction to Graphic Design

COMPUTER-AIDED DRAFTING / DESIGN TECHNOLOGY
CAD H150 CAD 2D

Fall Courses at Danbury Campus

ACCOUNTING
ACC* H113 Principles of Financial Accounting
ACC* H117 Principles of Managerial Accounting

ART
ART* H101 Art History I

BUSINESS
BBG* H101 Introduction to Business
BBG* H210 Business Communication
BBG* H231 Business Law I
BBG* H232 Business Law II
BBG* H233 Business Law III
BMG* H105 Supervision and Organizational Behavior
BMG* H202 Principles of Management
BMG* H220 Human Resources Management
BMG* H201 Principles of Marketing

BUSINESS FINANCE
BFN* H201 Principles of Finance

BIOLOGY
BIO* H110 Principles of the Human Body
BIO* H180 Principles of Environmental Science

COMMUNICATIONS
COM* H100 Introduction to Communication
COM* H173 Public Speaking

COMPUTER INFORMATION SYSTEMS
CSC* H101 Introduction to Computers
CSC* H205 Visual Basic I

COMPUTER SCIENCE
CSA* H105 Introduction to Software Applications

CRIMINAL JUSTICE / PUBLIC SAFETY
CJS* H101 Introduction to Criminal Justice
CJS* H210 Introduction to Law Enforcement
CJS* H211 Criminal Law I
CJS* H217 American Legal Systems

EARLY CHILDHOOD EDUCATION (ECE)
ECE* H101 Introduction to ECE

ECONOMICS
ECN* H101 Principles of Macroeconomics

ENGLISH
ENG* H063 Introduction to the Essay
ENG* H096 Introduction to College English
ENG* H101 Composition
ENG* H102 Literature and Composition
ENG* H200 Advanced Composition
ENG* H202 Technical Writing
ENG* H281 Creative Writing

ENGLISH AS A SECOND LANGUAGE
ESL* H022 Reading and Writing
ESL* H142 Reading/Writing IV
ESL* H162 Reading/Writing VI

FIRST YEAR EXPERIENCE
IDS H101 The First Year Experience

GEOGRAPHY
GEO* H102 Introduction to Human Geography

HISTORY
HIS* H101 Western Civilization I
HIS* H201 U.S. History I

HUMAN SERVICES
HSE* H101 Introduction to Human Services

LANGUAGES
SPA* H101 Elementary Spanish I

LEGAL ASSISTANT / PARALEGAL
LGL* H101 Introduction to Paralegalism

MATH
MAT* H094 Introductory Algebra
MAT* H095 Elementary Algebra Foundations
MAT* H135 Topics In Contemporary Math
MAT* H137 Intermediate Algebra
MAT* H167 Principles of Statistics
MAT* H172 College Algebra

MUSIC
MUS* H101 Music History and Appreciation I

PHILOSOPHY
PHL* H101 Introduction to Philosophy

POLITICS
POL* H111 American Government

PSYCHOLOGY
PSY* H111 General Psychology I
PSY* H201 Life Span Development

SOCIOLOGY
SOC* H101 Principles of Sociology
SOC* H240 Criminology

This course schedule is subject to change. For the most up-to-date listing of the Fall 2015 credit course schedule, visit my.commnet.edu. For more information on course descriptions visit nv.edu/courses and browse by major.
Student Support Services

Academic Center for Excellence (ACE)
Ekstrom Hall • Room E500 • 203-596-8717 • nv.edu/ace
Monday - Thursday ..................................................... 8:00 am – 5:00 pm
Friday ........................................................................ 8:00 am – 4:00 pm

Maximize your education at NVCC by visiting the ACE, a free on-campus resource for math, writing, science, ESL, computer and accounting tutoring. There are 50+ computers in the ACE for student use. Students can walk in and receive help or schedule an appointment with one of our dedicated and experienced tutors. In addition, the ACE is the place for individual and group study, specialized computer software, make-up testing, college success tip sheets, academic workshops and preparation assistance for the ACCUPLACER® placement test. The ACE staff is an enthusiastic group of professional and peer tutors who focus on students and their success. Come early and come often. See for yourself how the ACE and its many resources can help you succeed! If you have any questions or want to make an appointment call 203-596-8717. Like us on Facebook!

Center for Academic Planning and Student Success (CAPSS)
Kinney Hall • Room K520 • 203-575-8025 • nv.edu/capss
Monday - Friday ..................................................... 8:00 am – 5:00 pm
CAPSS will remain open until 6:00 pm on Monday, June 1 and Tuesday, June 2.

The Center for Academic Planning and Student Success (CAPSS) promotes student success by providing a supportive environment and coordinating efforts of faculty and staff to assist students from initial advising through graduation. The Center helps with career, educational, and personal concerns, ensuring each individual achieves their educational objectives. Counselors are also available to assist students for brief counseling sessions in overcoming personal matters and issues such as test anxiety, poor concentration, time management, relationships, stress management and disabilities. Referrals to outside treatment facilities are also available for those who need long-term counseling. Counselors are well-prepared to assist students with individual career planning and decision making.

Job Placement Center (JPC)
Traurig Learning Resources Center and Library • Room L524
203-575-8158 • nv.edu/jpc
Monday - Friday ..................................................... 8:30 am – 4:30 pm
Visit the JPC calendar at nv.edu/jpc for Danbury hours.
Evening appointments are available upon request.

The Job Placement Center includes career planning, employer connections, cooperative education, and internships. Learn to conduct a job search, use Internet resources effectively in all phases of career planning, including finding a career that suits your strengths and personality type, as well as the hiring outlook, salary information and educational requirements of careers of interest to you. Learn to write effective resumes and cover letters, interview effectively and connect with employers who are actively hiring employees or interns. Sign up for our online job posting board at www.collegecentral.com/nvcc to view part-time, full-time, internship and work study job postings and to post your resume.

Library Services
Max R. Traurig Library/LRC • Room L523 • 203-575-8024
nv.edu/library

Summer Session hours (6/1 - 7/24)
Monday - Thursday ..................................................... 8:00 am – 6:00 pm
Friday ........................................................................ 8:00 am - 4:30 pm

See website for break hours
The Max R. Traurig Library/LRC offers materials, services and space to support student learning and research. A wide variety of print and non-print materials including full-text online articles and ebooks, course research guides and streaming educational video are available through the website at nv.edu/library or off-campus via myCommNet. Textbooks, laptops, USBs and more are also available at the circulation desk. Students who wish to borrow materials must provide any photo ID and complete a library registration form. The library, which spans the 4th and 5th floors of the L building, offers a large collection of print books and journals, as well as a variety of quiet and group study spaces and two computer labs. Librarians are available for assistance in person, by phone at 203-575-8244, by text at (203) 951-8189 or via email at library@nv.edu.

Student Email
Visit nv.edu/email to set up your college email account. This will become your primary email address for all official college communications.

Veterans’ Affairs
Financial Aid Office / Kinney Hall • Room K512
203-575-8006 • nv.edu/veterans
Monday - Friday ..................................................... 8:30 am – 4:30 pm

The Veterans’ Affairs Office provides information on VA benefits available at NVCC. These benefits include tuition waivers, GI Bill, Vocational Rehab, tuition assistance, dependent benefits and transfer of benefits to family members. Veterans are encouraged to submit their applications for benefits to the VA in a timely fashion.

Veterans on campus can also visit the Veterans’ Oasis located in S411. The Oasis is a quiet area for networking, homework and veterans-related activities. Computers and wireless internet are available. The Oasis is open to all NVCC veterans (all guests must be accompanied by an NVCC veteran student while in the Oasis). For more information, contact Debbie DiCicco at ddiiccc@nv.edu.
General Information

Course Cancellations and Changes
Students will be notified by mail, email or phone of course cancellations. Courses may be cancelled due to insufficient enrollment. Faculty names and room assignments are subject to change due to required adjustments in the schedule. Students are encouraged to check their course schedules before arriving to their first class session to verify the assigned room. Visit my.commnet.edu for the most current information. From this site, you can print your course schedule using your NetID or select the “Search Courses” option to review a complete list of course information.

Note: The College makes every effort to ensure that all information provided is accurate. The information is subject to change. Our online student registration system provides the most accurate listing of courses, available seats and other updates.

Course Overloads
Course overloads will not be granted. However, in extenuating circumstances, division directors may authorize overloads to courses that have reached their limit (closed) with the approval of the Dean of Academic Affairs.

Auditing Courses
Students not wishing to earn course credit may audit a course by completing an audit request form at the time of registration in the Records Office, K516. This status will allow them to participate in class activities without being required to meet the examination requirements of the course. A student wishing to change from credit to audit status must complete an audit request form within the first two weeks of the semester. Full tuition and fees are charged for courses audited. Students auditing a course may not change to credit status.

Withdrawals:
GENERAL SESSION: Monday, June 1 - Friday, July 10
Special Session I: Monday, June 1 - Friday, June 26
Special Session II: Monday, July 6 - Friday, July 31

Students who wish to withdraw from a course(s) should contact their instructor(s) by the deadlines listed above. Methods for official withdrawal:

• online at my.commnet.edu (access permitting)
• in-person by completing a withdrawal form at the Records Office (after-hours drop-off box available)
• by fax (203-575-8085) by midnight of the last withdrawal date of each session listed above
• by mail postmarked no later than the last withdrawal date of each session listed above
• e-mail scanned request with scanned signature by midnight of the last withdrawal date of each session listed above

A student may not obtain a transcript notation of “W” in a course if there exists substantial reason to believe the student has engaged in academic misconduct in the course. A transcript notation of “W” will only be permitted for such students when the final resolution results in finding the student did not commit academic misconduct in the course.

Gradsation
There is no longer a fee to submit a graduation application.

All students who anticipate completing the requirements for an associate degree and/or a certificate must apply to graduate, even if not attending the ceremony.

• December 1 for January 1 conferral
• March 15 for May conferral (ceremony for all 3 conferrals)
• July 1 for August 15 conferral

Students who do not complete requirements can request reevaluation for the next conferral date/year. Graduation applications can be obtained at the Records Office, room K516 and online. Visit nv.edu/registrar and click on “Download Important Forms and Documents Online.”

Policy Changes
Naugatuck Valley Community College reserves the right to change requirements, courses, prerequisites, regulations, tuition, fees, and other policies without prior notice. Waivers of these policies, due to extenuating circumstances, may be made by the president of the College upon written request.

Grade Reports
Semester grades will be available at my.commnet.edu approximately one week after the exam period.

Transcript Requests
Official transcript requests must be in writing and should include your name, maiden name if applicable, address, phone number, social security number, birth date, student identification number, dates of attendance, the complete address of where you want your transcript sent and your signature. Mail or fax your request to the Records Office at the College address. The fax number is 203-575-8085. There is no charge for official transcripts. Official and unofficial transcripts are available at my.commnet.edu via the online student information system.

Disability Services
Students who may require academic accommodations on the basis of a learning disability are encouraged to contact the Counselor for Students with Learning Disabilities located in Kinney Hall 519C (203-596-8608). Students with all other disabilities should contact the Coordinator of Disability Services located in Kinney Hall 519D (203-575-8035). After submitting documentation validating a disability, students will be required to schedule an appointment to meet with the appropriate disabilities contact to complete the disabilities disclosure process.

A student may not obtain a transcript notation of “W” in a course if there exists substantial reason to believe the student has engaged in academic misconduct in the course. A transcript notation of “W” will only be permitted for such students when the final resolution results in finding the student did not commit academic misconduct in the course.
myCommNet Alert

myCommNet Alert is a notification system that delivers critical information to students, faculty and staff of the Connecticut Community Colleges through text messaging over cellular phones. It is one of several means by which your College will alert you in the event of an emergency. Enrollment in myCommNet Alert is free, voluntary and strongly recommended. Contact information will not be shared for any commercial purposes. You will not receive spam through the myCommNet Alert system.

Sign-up for myCommNet Alert today at nv.edu (on the home page).

Distance Learning Courses

Distance learning courses are fully or partially (hybrid) online courses designed for highly motivated students who are looking to add flexibility to their busy schedules. Basic computer literacy and high-speed access to the Internet are required. Our courses follow the standard academic calendar of the College (unless otherwise indicated), are generally not self-paced and may include face-to-face class meetings. NVCC online math courses require campus meetings for exams. For more information, please contact the Department of Mathematics at 203-575-8063.

Reactivate

Students who have applied within the past two years, but never attended classes at NVCC, do not need to complete a new application for admission. Just stop by K500 and we can reactivate your old application file. If you applied more than two years ago, you must complete a new application and resubmit all admissions documents. See page 3.

Transfer Students

If you have attended another college or university and have not previously attended NVCC, please follow the procedures for new students. Transfer students are encouraged to attend a START session and may register online if in good academic standing. If you are interested in receiving transfer credit for course work completed at another institution, submit official college transcripts to the Admissions Office. Visit nv.edu/admissions/transfer-students.

Readmission Students

Readmit students are credit students who have not been in attendance prior to the Summer 2013 semester. Readmit students are subject to the curriculum requirements in existence at the time of readmission. A readmission form must be submitted to the Records Office prior to, or at the time of registration. This application can be found on the College web site or in the Records Office located in K516. Students who have not been in attendance for more than five years must resubmit proof of high school graduation to maintain degree-seeking status. Readmit students must see an academic advisor in order to register. See page 6.
Looking Ahead to the Fall 2015 Semester

1 Apply for Fall 2015!

Summer applicants who plan to continue taking classes in the Fall 2015 semester must indicate on their admissions application that you are applying for both summer and fall. You also must select a major if you are looking to pursue a degree and/or apply for financial aid. If you plan to continue as a non-degree student you do not need to submit a. or b. below.

In order to be accepted to the fall semester as a degree-seeking student applicants must submit:

a. Proof of high school completion or GED
b. Immunization documentation for MMRV

The following documents are needed prior to testing, advising and registration:

- SAT/ACT scores if taken within the last 5 years
  See page 5.
- Unofficial transcripts which prove you have met the prerequisite requirements (transfer students only). Official transcripts are required if you would like to have your courses transferred to NVCC for credit.

2 Apply now for financial aid for the fall semester.

Don’t miss out on financial aid opportunities for the fall and spring semesters! See page 4 to begin your FAFSA process. Don’t wait! Funds are based on availability. Check out scholarship opportunities at nv.edu/scholarships.

3 Take the placement test.

ACCUPLACER® Placement testing for Fall 2015 semester will begin at the Waterbury Campus on Tuesday, March 17 and at the Danbury Campus on Friday, March 13. If you think you may be exempt from the test, refer to page 5 for more details.

Schedule your Placement Test online for the Waterbury Campus:

1. Go to nv.edu/accuplacer.
2. Click on "Schedule a Test."
3. Click on "Book Now" button.
Or go to www.timecenter.com/nvcc and select a date.

Schedule your Placement Test at the Danbury Campus: Call 203-797-9361. Test dates can be found at www.nv.edu/accuplacer. Click on "Schedule a Test."

TEAS (Test of Essential Academic Skills) For students planning to apply to the Nursing program or PTA program, go to www.atitesting.com and register through the Online store. Test sessions will begin in April.

Kick off your college experience at the New Student Orientation

Saturday, August 29, 2015 • 9:30 am - 12:00 pm NVCC Leever Atrium / Mainstage Theater

- Check-in begins at 9:30 am.
- Meet faculty, staff and new students.
- Information booths
- Helpful presentations
- Campus tours
- Refreshments

Eliminate first-year frustrations and learn about on-campus services and programs.

RSVP online at ATompson2@nv.edu by August 25 or call Alberta Thompson at 203-575-8229.

Information Sessions and Campus Tours

No appointment necessary

Location: Waterbury Campus • Technology Hall
See room number below

Friday ...........................................June 5 .............6:00 pm ..........T516
Monday .......................................June 15 ..............1:00 pm ..........T516
Wednesday ......................................June 17 ..........3:00 pm ..........T516
Tuesday .......................................July 7 .............10:00 am ......T516
*Thursday .....................................July 16 ..........1:00 pm ..........T515
Friday .........................................July 24 .............6:00 pm ..........T516
Wednesday .....................................August 12 ..........3:00 pm ..........T515
Thursday ......................................August 27 ..........1:00 pm ..........T515

*Presented in Spanish only
For locations, see nv.edu/directions.

Fall Express START Walk-ins (Waterbury & Danbury)
(Student Testing, Advising, Registration and Tuition)

Tuesday ...............................June 2.............12:00 pm – 5:00 pm
Thursday .....................................June 25 ..........9:00 am – 3:00 pm
Monday ......................................July 10 ..........9:00 am – 3:00 pm
Friday ............................................July 31 ..........9:00 am – 3:00 pm
Monday ......................................July 20 ..........9:00 am – 3:00 pm
Wednesday ....................................July 29 ..........9:00 am – 3:00 pm
Friday ............................................July 14 ..........9:00 am – 3:00 pm
了解一下
Saturday .....................................August 22 .....8:00 am – 2:00 pm
Thursday ......................................August 26 ..........9:00 am – 3:00 pm
Saturday .....................................August 29 ......8:00 am – 2:00 pm

Placement testing will be held from 9:00 am – 12:30 pm on weekdays, except for Tuesday, June 2. It will be held from 12:00 pm – 2:30 pm. On Saturdays, testing will be held from 8:00 am – 11:30 am. First-come, first-served. Apply, test, be advised, build a schedule, register and pay all in one day! START sessions by appointment can be made at www.timecenter.com/nvcc.
Looking Ahead to the Fall 2015 Semester

4 Schedule an advising appointment.
New degree-seeking students must schedule and attend an advising session called START. Students must be accepted for the fall semester prior to attending a START session.

Summer students who did not select summer and fall on their college application must call the admissions office at 203-575-8257 to have their file reactivated for Fall 2015.

Transfer students and non-degree students are encouraged, but not required to attend a START advising session.

START sessions can be made at www.timecenter.com/nvcc. Have your student ID number and email address ready when you sign up.

5 Register for fall classes.

Be prepared:
March – Continuing students see your academic advisor.
April 7 – First day of fall semester online registration for continuing students.
April 21 – First day of fall semester registration for new and transfer students. START sessions include testing, advising, registration and tuition payments.

See page 7.

6 Pay tuition and fees. Check out IPLAN, our online installment plan!
Spread the cost of tuition and fees over the term by enrolling in a tuition payment plan using our online payment plan system. We offer monthly, bi-weekly, financial aid only, and out-of-state payment plans.

- Enroll in a tuition payment plan easily over the web from myCommNet.
- View a list of charges, credits, and financial aid eligible for the plan on your online budget worksheet.
- Authorize your parent, spouse, and anyone else you choose to access your account, sign up for a plan, or make a payment on your behalf.
- Receive notifications sent to your student email as your plan adjusts to changes in your schedule.

If you need assistance in person, visit our cashier windows in Kinney Hall, Room K508.

Tuition payment plans help families budget the cost of tuition and fees by spreading out the cost over a number of payments.

Benefits of the IPLAN
Fast – Enrolling in tuition payment plans is easy. Simply log into Self Service through myCommNet to enroll.
Secure – Pay online using a credit card knowing your information is secured using industry-leading security features.
Convenient – Need to know if your IPLAN has changed? Check your student email. Our payment plan system will notify you anytime your installments increase or decrease. Want to make a payment during a study break at the library? No problem. Access your online plan through a web browser anywhere, anytime. Need to give someone else access to your student account? It’s a breeze. Now you can authorize someone else to enroll in the plan, receive payment reminder emails, or make payments on your behalf.
Inexpensive – Tuition payment plans are an inexpensive alternative to a student loan or paying by credit card. Enrolling in a plan costs just $25 per semester.
### Program Contacts

**Departments - Area Code 203-**

<table>
<thead>
<tr>
<th>Program</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCOUNTING (Business Division)</td>
<td>Michael Label <strong>E522</strong> 596-2132 <a href="mailto:mlabel@nv.edu">mlabel@nv.edu</a></td>
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<tr>
<td>ART (Arts &amp; Humanities Division)</td>
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<tr>
<td>ASTRONOMY (STEM Division)</td>
<td>Kristen Dugan Magee <strong>T616</strong> 596-8748 <a href="mailto:kduganm@nv.edu">kduganm@nv.edu</a></td>
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<tr>
<td>AUTOMATED MANUFACTURING ENGINEERING TECHNOLOGY (STEM Division)</td>
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</tr>
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<tr>
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<tr>
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</tr>
</tbody>
</table>

### ACADEMIC DIVISION DIRECTORS

<table>
<thead>
<tr>
<th>Academic Division</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALLIED HEALTH, NURSING, &amp; PHYSICAL EDUCATION</td>
<td>Eileen George <strong>E602</strong> 596-8659 <a href="mailto:egeorge@nv.edu">egeorge@nv.edu</a></td>
</tr>
<tr>
<td>ARTS &amp; HUMANITIES</td>
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<tr>
<td>BEHAVIORAL &amp; SOCIAL SCIENCES (Vacant)</td>
<td><strong>K600</strong> 203-575-8004 or 596-8615</td>
</tr>
<tr>
<td>BUSINESS</td>
<td>Mitch Holmes <strong>E518B</strong> 596-8068 or 575-8117 <a href="mailto:mholmes@nv.edu">mholmes@nv.edu</a></td>
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<td>SCIENCE, TECHNOLOGY, ENGINEERING AND MATHEMATICS (STEM)</td>
<td>Peter S. Angelastro <strong>E411</strong> 596-8616 <a href="mailto:pangelastro@nv.edu">pangelastro@nv.edu</a></td>
</tr>
</tbody>
</table>

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203-575-8000 • nv.edu
Degrees and Certificates

Naugatuck Valley Community College offers associate degrees, credit certificates and non-credit certificate programs. Curricular patterns are designed to implement the overall general and specific objectives of the College and lead to the degrees of: **Associate of Arts (A.A.)** • **Associate of Science (A.S.)**

### Degrees

- Accounting (A.S.) – HA03
- Automotive Technician (A.S.) – HA24
- Automotive Technician Management Option (A.S.) – HC23
- Aviation Science (A.S.) – HB97
- Aviation Science Management Option (A.S.) – HC21
- Behavioral Science (A.S.) – HC20
- Business Administration - Business Computer Applications (A.S.) – HA54
- Business Finance (A.S.) – HA57
- Business Management (A.S.) – HA68
- Computer Information Systems Technology (A.S.) – HA76
- Criminal Justice/Public Safety (A.S.) – HB04
- Criminal Justice - Computer Crime Deterrence Option (A.S.) – HC16
- Criminal Justice - Corrections Option (A.S.) – HC13
- Criminal Justice - Forensics Option (A.S.) – HC17
- Criminal Justice - Law Enforcement Option (A.S.) – HC14
- Criminal Justice - Security Option (A.S.) – HC15
- Digital Arts Technology – Audio/Video Option (A.S.) - HC25
- Digital Arts Technology – Graphics/Animation Option (A.S.) - HC26
- Digital Arts Technology – Multimedia/Web Authoring Option (A.S.) - HC27
- Drug and Alcohol Recovery Counselor (A.S.) – HF10
- Early Childhood Education (A.S.) – HB93
- Electronic Engineering Technology (A.S.) – HB11
- Engineering Science (A.S.) – HB12
- Engineering Technology (A.S.) – HB83
- Engineering Technology - Automated Manufacturing (A.S.) – HB84
- Engineering Technology - Computer-Aided Drafting/Design (A.S.) – HB86
- Engineering Technology - Mechanical (A.S.) – HB85
- Environmental Science (A.S.) – HB87
- Fire Technology and Administration (A.S.) – HF05
- General Studies (A.S.) – HB25
- Horticulture (A.S.) – HB37
- Hospitality Management - Foodservice Management (A.S.) – HB16
- Hospitality Management - Hotel Management (A.S.) – HB94
- Human Services / Pre-Social Work (A.S.) – HA06
- Legal Assistant/Paralegal (A.S.) – HB56
- Liberal Arts and Sciences (A.A.) – HB57
- Marketing (A.S.) – HB61
- Mathematics & Science (A.A.) - HB44
- Mathematics & Science - Chemistry (A.A.) - HC12
- Nursing (A.S.) – HF30
- Physical Therapist Assistant (A.S.) – HB71
- Radiologic Technology (A.S.) – HB73
- Respiratory Care (A.S.) – HB74
- Technology Studies (A.S.) – HF11
- Technology Studies – Engineering Technology Option (A.S.) – HF12
- Technology Studies – Lean Manufacturing and Supply Chain Management (A.S.) – HF20
- Visual and Performing Arts – Visual Art (A.A.) – HC28
- Visual and Performing Arts – Dance (A.A.) – HC29
- Visual and Performing Arts – Digital Design (A.A.) – HC33
- Visual and Performing Arts – Music (A.A.) – HC31
- Visual and Performing Arts —Theater Arts (A.A.) – HC32

### Certificates

- Accounting – HJ05
- Administrative Support – HJ81
- Advanced CADD Modeling – HJ03
- Advanced Engine Performance – HJ12
- Advanced English Proficiency – HJ80
- Advanced Manufacturing Machine Technology – HK60
- Applied Behavior Analysis – HJ88
- Athletic Coaching – HJ22
- Audio/Video Production – HK01
- Automotive Fundamentals – HJ24
- Business Management – HJ38
- CADD Modeling 3D – HJ02
- Child & Family Services – HJ14
- CNC Machining – HJ04
- Computer Crime Deterrence – HK26
- Computer-Aided Drafting 2D – HJ01
- Computer Networking – HJ42
- Construction Technology – HJ08
- Criminal Justice – HJ75
- Culinary Arts – HJ77
- Dance – HK28
- Dietary Supervision – HJ65
- Disabilities/Mental Health – HJ11
- Drug and Alcohol Recovery Counselor – HJ10
- Early Childhood Education – HJ89
- Electronic Music and Audio Production – HJ06
- Engineering Technologies Exploratory – HJ73
- Environmental Systems – HK15
- Family and Childcare Provider – HJ68
- Finance – HJ70
- Fundamentals of Machine Technology – HJ83
- General Automotive Services – HK10
- Gerontology – HJ11
- Graphics & Animation – HJ09
- Health Career Pathways – HK55
- Horticulture – HK18
- Landscape Design – HK30
- Lean Manufacturing – HN13
- Legal Studies/Paralegal – HJ69
- Management Information Systems – HJ13
- Marketing Electronic Commerce – HJ63
- Modern Manufacturing Design – HJ15
- Multimedia/Web Authoring – HJ07
- Object-Oriented Programming – HK23
- Supply Chain Management – HN14
- Technical Communications – HJ61
- Visual Art – HJ78

### Non-degree

- Non-Degree – HZ99

**Non-credit Proficiency Certificates are available.** See the most current course schedule at nv.edu/nc.
Directions to NVCC Waterbury Campus
750 Chase Parkway, Waterbury
Route 8 (North & South)
Take the Danbury exit onto I-84, then take the first exit off I-84 (exit 18). Bear left at the fork and take a left at the light. Go to the second light for the East Entrance or the third light for the West Entrance.

I-84 West
Take exit 18, bear left at the fork and take a left at the light. Go to the second light for the East Entrance or the third light for the West Entrance.

I-84 East
Take exit 18. At the light take a right and at the next light take a right. Go over the bridge and at the next light take a left onto Chase Parkway. Go to the first light for the East Entrance and the second light for the West Entrance.

East Entrance will take you to Founders Hall, Ekstrom Hall and Technology Hall. West Entrance will take you to the garage parking, Kinney Hall, Fine Arts Center, Student Center, Library, and Ekstrom Hall.

Directions to NVCC Danbury Campus
183 Main Street, Danbury
I-84 West
Take I-84 West toward Danbury. Take exit 5. Turn right at the light onto N. Main St./Main St., CT-53, for 1.1 miles. At the intersection of Liberty and Main Streets, 183 Main St. is on the left.

I-84 East
Take I-84 East toward Danbury. Take exit 5 toward CT-37/Downtown Danbury/CT-39/Bethel/CT-53 for 0.1 mile. Turn slight right onto Downs St. for 0.2 mile. Turn right onto Main St./CT-53 for 0.8 mile. At the intersection of Liberty and Main Streets, 183 Main St. is on the left.

Free parking is available for currently registered NVCC students and teaching faculty at the Patriot Garage, located on the corner of National and Delay Streets. Patriot parking permits are available at the NVCC Danbury administration office.

Advanced Manufacturing Technology Center (AMTC)
Machine Technology Certificate • Waterbury Campus

Come to an AMTC Information Session!
Technology Hall • Room T515
4/16 .......................... 5:30 pm
4/30 .......................... 1:00 pm
5/14 .......................... 5:30 pm
5/27 .......................... 1:00 pm
6/11 .......................... 5:30 pm
6/25 .......................... 1:00 pm
7/2 .......................... 1:00 pm
7/9 .......................... 1:00 pm
7/16 .......................... 5:30 pm
7/23 .......................... 1:00 pm
7/30 .......................... 5:30 pm
8/6 .......................... 1:00 pm
8/13 .......................... 5:30 pm
8/20 .......................... 1:00 pm

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750 Chase Parkway • Waterbury
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nv.edu/AMTC

Registration:
c@nv.edu • 203-575-8029
Waterbury: Kinney Hall, Room K407
Monday - Friday, 8:00 am to 5:00 pm
Danbury Campus: See pages 11 & 12

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Visit us at nv.edu/nc to see our full course catalog or contact us at 203-575-8029.